



Music/Band/Orchestra Tutor

Lake Washington School District

POSITION DESCRIPTION:

180 day working calendar

SUMMARY:

Assist lead band or orchestra teaching staff by supporting elementary students' instruction in instrumental music in a variety of formats. Plan lessons and activities in coordination with lead teacher to support students' growth in all aspects of music, including individual, ensemble, and large group settings.

ESSENTIAL FUNCTIONS:

- Managing/teaching both small groups/sectionals and or large groups of students.
- Giving and recording individual and group assessments of students' skills
- Attend and attend/direct evening performances throughout the year (2-3 per year with 2-3 hours of total time commitment per performance).
- Supports safe school environment by maintaining order in classroom, monitoring student conduct, and addressing behavior issues.
- Supporting the teacher/program by helping tuning, instrument adjustment, occasionally transporting instruments for repair, preparing lessons, and organizing materials.
- Maintains strict confidentiality of student information.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Able to read and play music for the purpose of instruction
- Ability to speak fluent English.
- Basic knowledge of computers and email.
- Good written and oral communication skills.
- Able to work effectively with groups of elementary age students
- Able to communicate and collaborate effectively with school staff and with parents
- Good interpersonal skills, with flexibility to work with others as a team player and with a diverse population.

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Must hold an Associate degree (AA) or higher OR have completed two years of study equivalent to 72 college quarter credit hours, OR have passed an Educational Testing Service ParaPro Assessment documenting a score of 461 or higher. Official documentation will be required upon hire.
- Must pass criminal background check

PHYSICAL REQUIREMENTS:

In terms of an 8-hour day, "Occasionally" = 1-33%; "Frequently" = 34-66%; "Continuously" = 67-100%

Occasionally: sit/stand, carry up to 10 lbs., push/pull, twist, bend, squat/crouch, perform repetitive arm/hand motion including fingering/pinching/gripping/keyboarding; Occasionally/Frequently: stoop, climb stairs, walk on uneven ground, reach above shoulder height; Frequently/Continuously: lift up to 10 lbs., handle/grasp. Generally, the job requires 60-70% walking; 20-30% sitting; and 10-20% standing.

FINALISTS WILL BE CONTACTED FOR AN INTERVIEW

APPLICATION PROCEDURE:

External and Internal Applicants: To apply to this posting, all applicants must submit an online application <https://www.applitrack.com/lakewashington/onlineapp/default.aspx>

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Please review LWSD Human Resources Employment Policies <https://www.lwsd.org/employment/hr-employment-policies> , which includes our non-discrimination policy. We are not able to sponsor employment at this time.

LAKE WASHINGTON SCHOOL DISTRICT IS A SMOKE-FREE WORKPLACE