



JOB DESCRIPTION – PRACTICAL NURSING INSTRUCTOR FT/PT

DEPARTMENT	PRACTICAL NURSING	LOCATION	HEALTH SCIENCE CAMPUS
RESPONSIBLE TO	DIRECTOR, PRACTICAL NURSING PROGRAM	RESPONSIBLE FOR	NA
JOC APPROVAL DATE	MAY 2022	ELECTRONIC SIGNATURE	KD/SS

JOB SUMMARY

Provides leadership and expertise for the design, implementation, monitoring, and evaluation of the Practical Nursing Program at LCCTC.

ESSENTIAL RESPONSIBILITIES/SKILLS/FUNCTIONS

- Continuously formulates, implements, and evaluates the school's philosophy and objectives.
- Participates in classroom, laboratory, and clinical teaching activities, as assigned.
- Provides classroom, lab, and clinical instruction.
- Assesses, develops, and implements learning programs and associated materials, preparing students for entry-level employment as practical nurses.
- Prepares, presents, and evaluates course content.
- Supervises, mentors, and evaluates students in the classroom, lab, and clinical area.
- Designs, conducts, and implements activities for use in the simulation lab.
- Monitors and maintains simulation models and requests repairs, equipment, and supplies as necessary.
- Schedules and coordinates the use of the simulation lab for activities and training.
- Participates in counseling and guidance services.
- Engages in committee assignments.
- Demonstrates evidence of professional growth by participating in educational activities such as seminars, workshops, professional meetings, faculty and self-development programs, or graduate study.
- Adheres to school and faculty personnel policies.
- Assists in the preparation of special curriculum activities as assigned (ex. graduation and recruitment events).
- Other duties as assigned.

POSITION SPECIFIC REQUIREMENTS

- Graduation from an approved school of professional nursing.
- Current RN license (must obtain licensure in the Commonwealth of Pennsylvania before start date).

EDUCATION & EXPERIENCE

- 2-4 years of nursing education experience, preferred.
- 3-5 years of clinical nursing experience, preferred.
- Baccalaureate degree (preferably in nursing), preferred. If no Baccalaureate degree, must give evidence of continuing academic preparation.
- Experience in Medical-Surgical Nursing, preferred.

POSITION DETAILS

For each of the requirements below, indicate whether the position requires them Frequently (F), Occasionally (O), Seldom (S), or Never (N).

PHYSICAL REQUIREMENTS

Standing: F	Reaching: F
Sitting: O	Moving about: F
Lifting (include weight): F (50lbs)	Pushing: F
Grasping: F	Kneeling: O
Climbing: O	Crawling: O
Squatting: O	Bending/Stooping: F

HOURS

Per Collective Bargaining Agreement

DAYS

Per Collective Bargaining Agreement

TYPE OF POSITION

Permanent (P) or Temporary (T): P

FLSA STATUS

Exempt (E) or Non-Exempt (N): FT – E, PT – N

INSURANCE

Professional (P), Administration (A), Support (S): P

OTHER

The LCCTC reserves the right to modify this job description as business demands dictate.

SIGNATURE

By signing below, you indicate that you have read, understand, and can perform the essential duties of this job as outlined above with or without reasonable accommodation. Because LCCTC maintains a team environment, you may be required to perform other duties as instructed by your supervisor.

X _____ Date: _____

NONDISCRIMINATION INFORMATION

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For information regarding the Americans with Disabilities Act (ADA), the rights of an individual with a disability, our obligations under ADA, or grievance procedures, contact the Business Manager and ADA Coordinator, 1730 Hans Herr Drive, Willow Street, PA 17584-0527. Telephone: 717-464-7050.

For inquiries regarding other nondiscriminatory policies and programs, or for information regarding services, activities, programs, and facilities that are accessible to and usable by both disabled persons and national origin minority persons who lack English language skills, contact the Supervisor of Student Services and Coordinator for Title VI, Title IX and Section 504, 1730 Hans Herr Drive, Willow Street, PA 17584. Telephone: 717-208-3124.