

## **SPEECH-LANGUAGE PATHOLOGIST (SLP)**

<b>SPA License Status:</b>	<i>Licensed/Contract</i>
<b>SPA Probation:</b>	<i>One Year</i>
<b>FLSA Status:</b>	<i>Exempt</i>
<b>Supervisor:</b>	<i>Special Education Administrator; Assistant Superintendent of Special Education; Executive Director of Special Education; School Principal</i>
<b>Supervises:</b>	<i>None</i>
<b>Salary Schedule:</b>	<i>Speech Language Pathologists and Audiologists Salary</i>
<b>Terms of Employment:</b>	<i>8 hours / 9 months</i>
<b>Job Goal:</b>	<i>To diagnose and remediate language and speech disorders that interfere with the individual's ability to derive full benefit from the district's educational program.</i>
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<b>Minimum Qualifications</b>	
<ol style="list-style-type: none"><li><i>Valid New Mexico Public Education Department (PED) License – Speech Language Pathologist.</i></li><li><i>Must possess a Master's degree from a regionally accredited college or university.</i></li></ol>	
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<b>Job Duties</b>	
<ol style="list-style-type: none"><li><i>Serve as resource person to school staff members in the development of a balanced program for communication improvement.</i></li><li><i>Provide a therapeutic program to meet individual needs of speech-language impairments.</i></li><li><i>Assist and guide teachers in observing, describing and referring suspected and identified speech and language impairments.</i></li><li><i>Provide assessment and diagnosis of articulation, voice, fluency and language impairments.</i></li><li><i>Provide screening to identify speech-language impaired children at regular intervals and at specified levels.</i></li><li><i>Assist in proper referrals of individuals to agencies and specialists in the community, as appropriate.</i></li><li><i>Develop appropriate individualized programs of therapy to meet individual students' needs with existing speech-language impairments and provide written Individualized Educational Plans (IEPs) to help facilitate these programs.</i></li><li><i>Provide information, support and counseling to parents and families of speech-language</i></li></ol>	

- impaired children when appropriate.*
9. *Provide in-service education and serve as consultant to teachers and schools staff members on topics concerning speech-language improvement.*
  10. *Maintain student records as appropriate and be required, including service documentation.*
  11. *Identify therapy services, supplies, and equipment needed to meet student needs.*
  12. *Consult with school health personnel concerning students with speech, hearing or language related health problems.*
  13. *Serve on Student Assistance Team (SAT) as appropriate and IEP committees for special education.*
  14. *Coordinate with other special education providers concerning speech-language impaired children.*
  15. *Maintain professional growth through participation in in-service and staff development activities as appropriate.*
  16. *Medicaid School Based Services Performance Responsibilities are as follows: Participants shall attend Medicaid informational/training sessions if needed; Participants shall adhere to all general requirements as outlined in the Medicaid School Based (MSBS) guidance documents that pertains to participation/position in the program, as well as specific site requirements created to assist in obtaining needed information; Participants shall maintain and submit all required paperwork for direct billing and complete administrative random moment time studies in a timely manner.*
  17. *Make home visits as appropriate.*
  18. *Exhibit professionalism by maintaining good attendance and adhering to established work schedule.*
  19. *Comply with the Code of Ethics, administrative directives, board policy, state and federal statutes and rules and regulations.*
  20. *Communicate and display courteous and professional behavior toward students, the public, the Immediate Supervisor, School and District Administrators, staff and peers.*
  21. *Safeguard the confidentiality of information pursuant to the Family Educational Rights and Privacy Act and other applicable state and federal statutes.*
  22. *Evenings and weekend work may be required.*
  23. *Perform such other tasks as may be assigned.*

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### **MACHINES, TOOLS, EQUIPMENT AND WORK TOOLS**

*Various machines and equipment including but not limited to computer, telephone, instructional technology.*

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### **WORKER TRAITS—Aptitudes**

1. *Verbal ability required to understand oral and written instructions*
2. *Motor coordination required to coordinate eyes, hands and fingers when operating machines and equipment essential to the job*
3. *Manual and finger dexterity required to operate machines and equipment precisely and rapidly*
4. *For further information regarding worker traits, please see attached job analysis*

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**EVALUATION**

*Performance of this job will be evaluated in accordance with provisions of the Board of Education's policy on evaluation of professional personnel.*

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*I accept this position offered and agree to the above job description.*

Print Name\_\_\_\_\_

Signature\_\_\_\_\_ Date\_\_\_\_\_

Approved By\_\_\_\_\_ Date\_\_\_\_\_

