



## STUDENT PAC / AUDITORIUM WORKER

Rev. OCT 2022

**Job No.: Temporary**

**FLSA Status:** Non-exempt

**Reports to:** Pac Manager / Auditorium Manager

**Dept./Campus:** PAC

**Term:** Temporary

### PRIMARY PURPOSE:

Responsible for assisting the PAC Manager/Auditorium Manager with running audio/visual equipment as well as backstage work if needed. This position requires working on select nights and weekends, as scheduled.

### MAJOR RESPONSIBILITIES AND DUTIES

- Help prepare the Performing Arts Center or Auditorium for outside entities performances by setting and focusing lights, setting up the sound system, programming lighting computer to ensure proper timing of lights.
- Assist with the operation of sound, lighting and backstage equipment using computerized intelligent lighting systems.
- Demonstrate regular and prompt attendance for scheduled events.
- Able to work together with a group of people to provide a positive client experience.
- Perform other duties as assigned.

None.

### GENERAL QUALIFICATION GUIDELINES

#### Education/Certification/Experience:

- Experience in technical theatre experience preferred

#### Knowledge/Skills/Abilities:

- Skill in lighting and sound equipment and working live events; organization; and attention to detail
- Skill in lighting and sound equipment and working live events: organization, and attention to detail.
- Skill in operating the fly system and the understanding of safety measures when they are operating.
- Provide an exceptional customer experience that will ensure a positive experience for the client.

#### Mental/Physical/Environmental Demands

*The essential functions, pursuant to the Americans with Disabilities Act, may include the characteristic duties, responsibilities, knowledge, skills, and abilities noted herein; however, this is not a comprehensive listing of all functions and tasks performed by positions found in this job description.*

- Maintain professionalism under stress
- Frequent standing, stooping, bending, pulling, and pushing
- Frequent moving of equipment, chairs, tables, and other types of equipment
- May be required to use ladders and stairways
- May be required to stand and support audio/visual equipment for long periods of time
- Occasional required lifting up to 50 pounds
- Occasional prolonged and irregular hours
- May be exposed to loud noises

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- Ability to understand complex problems and to collaborate and explore alternative solution
- Ability to read, understand and follow written and verbal instructions
- Ability to read, speak and write in English
- Work with frequent interruptions
- Other duties as assigned