

Job No.: T411

Reports to: Principal

Dept./Campus: Assigned Campus

FLSA Status: Exempt

Pay Grade: Teacher Salary Scale

Term: 187 Days

PRIMARY PURPOSE:

To help students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

MAJOR RESPONSIBILITIES AND DUTIES

- Create an environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Prepare lessons that reflect accommodations for individual student differences.
- Present subject matter according to guidelines established by TEA, board policies, and administrative regulations.
- Establish and maintain open communication by conducting conferences with parents, students, principals, and teacher.
- Maintain professional relationships with colleagues, student, parent, supervisors, and community members.
- Conduct ongoing assessments of student achievement through formal and informal testing.
- Apply and enforce student discipline in accordance with Student Code of Conduct and student handbook.
- Oversee process of maintaining and storing all art supplies.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Demonstrate regular and prompt attendance to ensure a consistent focus on student learning.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES

- None.

GENERAL QUALIFICATION GUIDELINES

Education/Certification/Experience:

- Bachelor's degree in education or related field.
- Valid Texas teaching certificate appropriate to subject and grade level assigned in which candidate is highly qualified
- Student teaching, internship, fieldwork, observation, and all other placements required by universities or state approved programs for certification.

Knowledge/Skills/Abilities:

- Knowledge of art instructional techniques and pedagogy; and all art equipment including kilns, and photo labs.
- Ability to communicate effectively; manage multiple priorities and projects; assess curriculum and instruction; and have instructional and public relations skills.

Mental/Physical/Environmental Demands

The essential functions, pursuant to the Americans with Disabilities Act, may include the characteristic duties, responsibilities, knowledge, skills, and abilities noted herein; however, this is not a comprehensive listing of all functions and tasks performed by positions found in this job description.

All LISD employees are expected to maintain an extreme degree of confidentiality by following the Family Educational Rights and Privacy Act (FERPA) for student information and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) for employee and student information.

- May be exposed to outdoor weather conditions during portions of work day.
- Needs to move about inside the classroom or campus to monitor students as necessary.
- Maintain emotional control under stress.
- Frequent standing, stooping, bending, pulling, and pushing.
- Frequent moving of small stacks of textbooks, media equipment, desks, and other classroom equipment.
- Occasionally requires lifting up to 25 pounds.
- Occasional prolonged and irregular hours.
- Ability to understand complex problems and to collaborate and explore alternative solutions.
- Ability to organize and prioritize work schedules of others on short-term basis.
- Ability to make decisions which have significant impact on the immediate work unit and monitor impact outside immediate work unit.
- Maintain composure and professionalism at all times.