



SCHOOL PSYCHOLOGIST

Rev. July 2025

Job No.: 3509

Reports to: Lead School Psychologist

Dept./Campus: Special Programs & Services

FLSA Status: Exempt

Pay Grade: 305

Term: 197 Days

PRIMARY PURPOSE:

To administer and interpret formal psychological evaluations for special education eligibility, suggest remedies to behavior challenges, recommend specifications to assist in the placement of students in the least restrictive environment, provide related services in the educational setting, provide staff and parent consultation, and help with supervision of behavioral supports and services.

MAJOR RESPONSIBILITIES AND DUTIES

- Plan and administer comprehensive psychological assessments.
- Analyze and interpret the results of completed assessments to make educational recommendations.
- Formulate remedial programming or alternative strategies for referred students.
- Provide educational, psychological, behavioral consultation and counseling.
- Provide emergency intervention in student/staff crisis situations.
- Perform school-based, departmental, and system-wide responsibilities.
- Provide parent and staff training.
- Demonstrate regular and prompt attendance to ensure a consistent focus on student learning.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES

- None.

GENERAL QUALIFICATION GUIDELINES

Education/Certification/Experience:

- Master's degree in school psychology from an accredited program.
- Valid license issued by the Texas State Board of Examiners of Psychologists (TSBEP) required. For Interns – eligibility as LSSP Intern under TSBEP regulations.
- Experience in teaching or clinical psychology in public school environment preferred.

Knowledge/Skills/Abilities:

- Knowledge of diagnostic procedures; education of special education students; human development; and learning theories.
- Skill in organization; communication; and interpersonal relations.
- Ability to effectively review and analyze students to determine needs.

Mental/Physical/Environmental Demands

The essential functions, pursuant to the Americans with Disabilities Act, may include the characteristic duties, responsibilities, knowledge, skills, and abilities noted herein; however, this is not a comprehensive listing of all functions and tasks performed by positions found in this job description.

- Needs to move about inside the classroom or campus to monitor students as necessary.
- Frequent standing, stooping, bending, pulling, and pushing.
- Frequent moving of small stacks of textbooks, media equipment, desks, and other classroom equipment.
- Occasional prolonged and irregular hours.

All LISD employees are expected to maintain an extreme degree of confidentiality by following the *Family Educational Rights and Privacy Act (FERPA)* for student information and the *Health Insurance Portability and Accountability Act of 1996 (HIPAA)* for employee and student information.

- Potential exposure to bodily fluids and communicable diseases.
- Ability to organize and prioritize own work schedule on short-term basis.
- Ability to compose material such as detailed reports, work-related manuals, publications of limited scope or impact and to make presentations outside of the immediate work area.
- Ability to make decisions which have significant impact on the immediate work unit and monitor impact outside immediate work unit.
- Ability to understand complex problems and to collaborate and explore alternative solutions.
- May be required to lift 50-80 pounds unassisted.
- May be required to lift 81-200 pounds assisted.
- Use standard office equipment including personal computer and peripherals.
- Repetitive hand motions including frequent keyboarding and use of mouse; occasional reaching.
- May work prolonged or irregular hours.
- Work with frequent interruptions.
- Maintain composure and professionalism at all times.