



ELEMENTARY MATHEMATICS CO-TEACHER

Rev. Jan 2023

Job No.: T132

Reports to: Principal

Dept./Campus: Assigned Campus

FLSA Status: Exempt

Pay Grade: Teacher Scale

Term: 187 Days + 15 days

PRIMARY PURPOSE

To work collaboratively with the campus principal and the District's Special Programs, IPL, and K-12 Mathematics Team to support instructional staff in continuously improving teaching and learning in the area of Mathematics. This position may be contingent upon funding in whole or in part through state or federal grants.

MAJOR RESPONSIBILITIES AND DUTIES

- The primary role of this position is to provide direct instruction to students through a collaborative co-teaching model, in partnership with grade level classroom teachers.
- Promote a mindset of inclusive teaching practices and collective responsibility.
- Ancillary time will be utilized to provide and implement campus professional learning, participate in PLCs and provide coaching support as indicated by campus data.
- Establish positive and supportive relationships with mathematics grade level teams and teachers as well as campus and district administrators.
- Collaborate with principal, school leadership/improvement teams, and district personnel to set specific goals and objectives in Mathematics.
- Facilitate Tier 1 instructional implementation and improvements through co-teaching, coaching, and professional learning. This includes observing, modeling, co-teaching and providing supportive feedback on effective instructional practices in Mathematics.
- Facilitate and support delivery of intervention, based on student needs.
- Support district-wide efforts including guaranteed and viable curriculum, assessment development, high-quality instructional practices, deeper learning and effective use of data. Support PLCs in the area of mathematics
- Assist in development, implementation, and follow-up support of campus and district-level professional learning.
- Build teacher capacity to engage students in innovative learning experiences in mathematics that align with research-based instructional strategies and appropriate digital tools and resources to the intended level of thinking within mathematics.
- Collaborate with teams of teachers to support lesson planning and to facilitate the use of student work and performance data to make informed instructional decisions based on the district's curriculum.
- Attend regular training and collaborative meetings at the district level.
- Demonstrate regular and prompt attendance to ensure a consistent focus on student learning.
- Demonstrates regular and prompt attendance.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES

- Supervise assigned teacher aide(s) and volunteer(s), student teacher(s), intern(s), beginning teacher(s) as needed.

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GENERAL QUALIFICATION GUIDELINES

Education/Certification/Experience:

- Bachelor's degree in education or related field.
- Valid Texas teaching certificate appropriate to subject and grade level assigned. Bilingual certification required for bilingual positions.
- Experience in student teaching, internship, fieldwork, observation, and all other placements required by universities or state approved programs for certification.

Knowledge/Skills/Abilities:

- Knowledge of assigned subject area; curriculum and instruction strategies; relevant technology; and state, LISD, and school regulations and policies for classroom teachers.
- Skill in communication; organization; problem-solving; critical thinking; and flexibility.
- Ability to present information accurately and clearly; manage multiple priorities and projects; and instruct students and manage their behavior.

Mental/Physical/Environmental Demands

The essential functions, pursuant to the Americans with Disabilities Act, may include the characteristic duties, responsibilities, knowledge, skills, and abilities noted herein; however, this is not a comprehensive listing of all functions and tasks performed by positions found in this job description.

- May be exposed to outdoor weather conditions during portions of work day.
- Needs to move about inside the classroom or campus to monitor students as necessary.
- Frequent standing, stooping, bending, pulling, and pushing.
- Frequent moving of small stacks of textbooks, media equipment, desks, and other classroom equipment.
- Occasional requires lifting up to 25 pounds.
- Occasional prolonged and irregular hours.
- Ability to understand complex problems and to collaborate and explore alternative solutions.
- Ability to organize and prioritize work schedules of others on short-term basis.
- Ability to make decisions which have significant impact on the immediate work unit and monitor impact outside immediate work unit.
- Maintain composure and professionalism at all times.