

**LANE EDUCATION SERVICE DISTRICT
JOB DESCRIPTION**

POSITION TITLE: Speech and Language Therapist

DEPARTMENT/SERVICE AREA: Special Education

REPORTS TO: Program Supervisor, Special Education

CLASSIFICATION: Exempt

LAST REVIEW: 7/2020

POSITION PURPOSE:

To design and implement appropriate language and communication programs for eligible students, including training of classroom staff.

PRIMARY DUTIES AND ACCOUNTABILITIES:

In addition to meeting the standards established for the position, each incumbent has the following primary duties and accountabilities:

1. Complete formal and informal assessment of student's speech, language, and communication needs.
2. Design and implement speech/language communication programs for students as needed in school, home and community environments.
3. Participate in multi-disciplinary team meetings and IEP meetings as necessary to determine appropriate communication interventions and Individual Education Programs.
4. Provide consultation and training to staff related to the implementation of student's speech language communication programs, including data collection.
5. Assist staff in the assessment of students to determine specific augmentative communication components, strategies and techniques.
6. Assist in the completion of oral peripheral exam/feeding evaluations as needed.
7. Assist in the development, acquisition, and programming of augmentative communication language systems and program materials as necessary.
8. Maintain accurate, complete, and confidential assessment and program records as required by law, district policy, and administrative regulations.
9. Maintain and submit required documentation for Medicaid or other insurance billing as required.
10. Follow classroom management procedures and implement individual behavior programs as specified in the student's IEP.
11. Train parents where appropriate on language and speech transfer programs in the home.
12. Assist in coordinating programs and services with external agencies as needed.
13. Attend Special Education and other staff meetings as requested.
14. Perform such other duties as may be assigned.

QUALIFICATIONS:

1. Master's degree in Speech-Language Pathology/Communication Disorders.
2. Oregon teaching license with Speech Impaired or Communications Disorder Endorsement and/or a State of Oregon Speech-Language Pathology License.

3. ASHA Certificate of Clinical Competence (CCC-Speech) preferred.
4. Experience working with students having intellectual disabilities preferred.
5. Experience with low and high tech augmentative communication systems preferred.
6. Valid Oregon Driver's License.
7. Ability to work harmoniously with others and to communicate effectively (both orally and in writing) with students, parents and staff.
8. Ability to maintain confidentiality when dealing with student, staff and/or parent information.
9. May be required to possess a valid First Aid/CPR Card(s).

PHYSICAL DEMANDS:

The speech therapist is normally standing, walking or sitting as required. The therapist may have to lift, bend, support and/or restrain a student whose handicapping condition or behavior requires adult assistance. The incumbent frequently lifts materials/supplies and equipment up to 20 lbs.

WORKING CONDITIONS:

This is an itinerant position requiring travel between multiple work sites. Generally, the Speech Therapist works in an indoor work environment performing clean, non-hazardous work, however, some activities may occur in community settings. In addition, the therapist may occasionally be exposed to bodily fluids due to student injury, illness or behavior.

WORK EXPECTATIONS:

1. Effectively engage with individuals from diverse cultures or backgrounds.
2. Demonstrate professionalism and appropriate judgment in behavior, speech, and dress in a neat, clean, and appropriate professional manner for the assignment and work setting.
3. Utilize appropriate equipment and software as established for agency use as well as other equipment and software appropriate to the assignment.
4. Maintain regular and punctual attendance.
5. Confer regularly with immediate supervisor.
6. Follow all District work procedures and reasonable requests by proper authority.
7. Perform program responsibilities in accordance with statutes, administrative rules, policies, and collective bargaining agreements.

EVALUATION:

Performance will be evaluated in accordance with the provisions of Board policy and the evaluation program adopted for the position.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.