

**LANE EDUCATION SERVICE DISTRICT
JOB DESCRIPTION**

POSITION TITLE: Teacher, Migrant Education

DEPARTMENT: School Improvement

REPORTS TO: Manager, School Improvement

DATE OF LAST REVIEW:

1. POSITION PURPOSE:

The purpose of the position is to deliver direct instruction to assigned students in accordance with identified curricular guidelines and/or established Migrant Education requirements

2. PRIMARY DUTIES AND ACCOUNTABILITIES:

In addition to meeting the standards established for the position, each incumbent has the following primary duties and accountabilities:

- a. Establish measurable and realistic instructional goals.
- b. Plan and present coherent instruction which is adapted to the learning abilities of each student.
- c. Create a classroom environment of respect and rapport, establish a culture for learning, and manage student behavior equitable and fairly.
- d. Frequently assess student performance and maintain accurate records.
- e. Communicate regularly with students and families regarding student performance.
- f. Be a supportive and cooperative member of the staff.
- g. Maintain a professional demeanor when representing the District.
- h. Maintain current knowledge and skills for all disciplines taught.
- i. Determine the skills and abilities of assigned support personnel and delegate duties to provide the most effective learning opportunities for students.
- j. Utilize appropriate equipment and software as established for agency use as well as other equipment and software appropriate to the assignment.
- k. Perform program responsibilities in accordance with statutes, administrative rules, policies, and collective bargaining agreements.
- l. Attend staff meetings as requested.
- m. Perform such other duties as may be assigned.

3. KNOWLEDGE/SKILL/TRAINING:

Oregon Elementary Teaching license is required. An endorsement in ESOL or Bilingual education is preferred. Demonstrated knowledge of both federal and state Migrant Education requirements as well as current best practices in the field are essential. Ability to speak Spanish is preferred. Prior experience in a similar Migrant education program is preferred.

4. PHYSICAL DEMANDS:

The teacher is normally standing, walking or sitting as required.

5. WORKING CONDITIONS:

Generally, the teacher works in an indoor work environment performing clean, non-hazardous work. The teacher may occasionally be exposed to bodily fluids due to student injury, illness or behavior.

6. EVALUATION:

Performance will be evaluated in accordance with the provisions of Board policy and the evaluation program adopted for the position.

The statements contained herein reflect general details as necessary to describe the principal functions of the job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements.

REVIEWED BY: _____
(Teacher)

DATE: _____

APPROVED BY: _____
(Position Supervisor)

DATE: _____

APPROVED BY: _____
(Assistant Superintendent)

DATE: _____