

Lewis-Palmer School District Position Description

Position Title: **Cafeteria/Playground Monitor**
Department: School Site
Reports To: School Principal

Days: As needed
Non-Exempt

SUMMARY: To provide assistance for children during the lunch and playground programs. This person must supervise children to insure a positive safe environment for children to eat and enjoy recess time.

ESSENTIAL DUTIES AND RESPONSIBILITIES REQUIRE THE ABILITY TO:

- Supervise students at play and lunch to help maintain a harmonious atmosphere by encouraging peaceful resolution of conflicts.
- Organize group games and activities and assume responsibility for play equipment.
- Direct movement of groups to and from playground, lunchroom and classrooms in a safe and organized manner, and assist students in lunch room clean-up.
- Provide support to staff as need arises.

SUPERVISORY RESPONSIBILITIES: Supervises students during the lunch program and is directly responsible for their safety and well-being.

LANGUAGE SKILLS: Ability to read, write and comprehend simple instructions, short correspondence, and memos.

MATHEMATICAL SKILLS: Ability to perform simple equations using American money.

REASONING ABILITY: Ability to resolve conflict using common sense.

OTHER SKILLS and ABILITIES: Ability to establish and maintain effective working relationships with students, staff and the community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Better than average conflict resolution skills.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will frequently walk and stand. Occasionally the employee will sit while performing the duties of this job. The specific vision requirements of the job include good depth perception and the ability to read written or typed information.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will occasionally work inside and essentially must be able to work outside for recess period. The noise level in the environment is usually moderate to loud.