

Job Title: ESD Aide

Wage/Hour Status: Non-Exempt

Reports to: ESD Site Supervisor

Pay Grade: IS31/182 days

Dept./School: Campus Support Services

Date Revised: 5/7/2012

Primary Purpose:

Assist the ESD Site supervisor in the implementation of the daily procedures and actively supervise children ages kindergarten through fifth grade.

Qualifications:

Minimum Education

1. Current High School students at least 16 years old and above.

Special Knowledge/Skills:

1. Ability to work well with children.
2. Ability to follow verbal and written instructions.
3. Ability to communicate effectively.

Experience:

Experience working with elementary aged children preferred.

Mental Demands/Physical Demands/Environmental Factors:

Working Conditions:

Physical Demands

Not Required: Climbing

Frequent: Bending, Pushing, Lifting

Constant: Hearing, Reaching, Seeing, Speaking, Standing, Walking

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Signature

Date

Print Name