

School District Position Description

Position Title: School Social Worker-200 Day

Department: Special Education

Reports To: Director of Special Services

Approved By: Dr. Angela Cooper, CHRO

Date: May 21, 2021

SUMMARY: With prevention and treatment as the major focus, the School Social Worker shall work cooperatively with appropriate staff, families and community agencies to provide children and families with mental health counseling and supportive services that will be effective in meeting the student's individual psychosocial needs.

ESSENTIAL DUTIES AND RESPONSIBILITIES.

1. Provides counseling and supportive services designed to enhance the behavioral, social and emotional functioning of students in a school setting.
2. Completes home visits, conducts individual, group and family counseling sessions and attends IEP and other educational team meetings as needed.
3. Provides advanced assessment, intervention and case management for students that will increase school success and reduce discipline referrals, out-of-school suspensions, administrative hearings, and more restrictive placements.

SUPERVISORY RESPONSIBILITIES:

Students

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

Qualifications:

1. Master's Degree in Social Work
2. Appropriate intern and or practical experience. Minimum of 1 year experience as a school social worker.
3. Experience in assessing behavior and emotional issues in children and adolescents.
4. Highly developed level of interpersonal development.
5. Ability to operate as a team member involving any combination of service staff.
6. Alternatives to the above qualifications as the Board may find appropriate and acceptable.
7. Current Master of Social Work license is required.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES:

“Refer to Qualifications” Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

***PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. The employee from time to time may be required to lift significant amounts of weight up to and exceeding 25 lbs. Such requirements would include, but are not limited to: lifting students, some of whom are of significant weight and age, and may also include lifting items such as wheelchairs and equipment. While performing the duties of this job, the employee may occasionally push or lift up to 50 lbs. such as boxes of books and AV/VCR carts.

The employee is directly responsible for safety, well-being, or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

***WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.*

The noise level in the work environment is usually moderate to loud.