

PLEASE POST

POSTING DATE

September 2, 2021

APPLICATION DEADLINE

Until Filled



2021-2022

ANNOUNCEMENT OF VACANCIES

Location	Position	Days	Salary Class	Hours Per Day	Salary
Office of Student Services and Planning	Lead Clinical Counselor (temporary/grant funded/ three-year term)	240	n/a	8	\$65,000
Office of Student Services and Planning	Clinical Counselor (temporary/grant funded/ three-year term)	190	n/a	8	\$50,000
Irmo High School	Bookkeeper	240	10	7.5	\$29,124 - \$42,228
Office of Operations	Operations Supervisor	240	16	8	\$43,469 - \$62,880
Office of Operations	Information Resource Technician II	240	19	8	\$49,632 - \$71,846
Office of Operations	Custodian (part time / temporary/ flexible schedule)	n/a	7	Varies/ flexible	\$12.96 - \$18.79 per hour

Additional information regarding position requirements and description is located on the District Five website:

www.lexrich5.org under Human Resources / Job Descriptions.

Application Procedure

Internal Applicants:

If this is a promotional opportunity, please adhere to the following:

1. Lateral moves will not be considered at this time. Please refer to board policy GDJ, GDJ-R and AR GDJ-R (revised April 2016).
2. If this is a promotional opportunity, notify your principal/supervisor of your desire to apply for the vacancy and then visit the District Five application site at <https://www.applitrack.com/lex5/onlineapp/default.aspx>, submit an **Internal Application** and indicate the vacancies for which you are applying. If you have previously submitted an internal application, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be attached to the application.

External Applicants:

Visit the District Five application site at <https://www.applitrack.com/lex5/onlineapp/default.aspx>, complete an **External Application** and indicate the vacancies for which you are applying. If you have previously applied, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be attached to the application.

****This deadline is for the convenience of the District. The District reserves the right at any time to extend the deadline date without notice and without final consideration of any pending application. School District Five of Lexington and Richland Counties does not discriminate on the basis of age, race, sex, color, handicap, religion or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.**

AN EQUAL OPPORTUNITY EMPLOYER

A handwritten signature in black ink, appearing to read 'Tamara Turner, Ed.D.'.

Dr. Tamara D. Turner, Chief Human Resources Officer