

PLEASE POST

POSTING DATE

February 24, 2022

APPLICATION DEADLINE

Until Filled



**2022-2023**

**ANNOUNCEMENT OF POTENTIAL VACANCIES**  
**(Locations - To Be Determined)**

Position	Days	Salary Class	Hours Per Day	Salary
4K Assistant	190	8	7	\$18,673 - \$27,039
Attendance Assistant	190	8	7.5	\$20,007 - \$28,970
Bookkeeper	240	10	7.5	\$29,124 - \$42,228
Clerical Assistant	190	8	7.5	\$20,007 - \$28,970
Clerical Assistant	210	8	7.5	\$22,113 - \$32,020
Computer Lab Assistant	190	9	7.5	\$21,546 - \$31,179
Custodian (3 p.m. – 11 p.m.)	240	7	7.5	\$23,328 - \$33,822
Custodian (Day Shift)	240	7	7.5	\$23,328 - \$33,822
Expectations Coach	190	9	7	\$20,110 - \$29,104
Kindergarten Assistant	190	8	7	\$18,673 - \$27,039
Media Assistant	190	8	7.5	\$20,007 - \$28,970
Montessori Assistant	190	8	7	\$18,673 - \$27,039
Registrar – Elementary	220	9	7.5	\$24,948 - \$36,102
Nursing Support Assistant	190	8	7.5	\$20,007 - \$28,970
SPED Assistant	190	9	7	\$20,110 - \$29,104
Study Hall Assistant	190	8	7	\$18,673 - \$27,039
Student Nutrition Operator	182	6	6	\$12,995 - \$18,793
Teacher Assistant	190	8	7	\$18,673 - \$27,039

*Additional information regarding position requirements and descriptions is located on the District Five website:  
[www.lexrich5.org](http://www.lexrich5.org) under Human Resources / Job Descriptions.*



**2022-2023**

**ANNOUNCEMENT OF POTENTIAL VACANCIES  
(Locations - To Be Determined)**

**Application Procedure**

**Internal Applicants:**

1. Lateral transfers: Employees who completed the lateral transfer request during the transfer window will be considered for positions posted prior to May 31, 2022 that match the employee's lateral transfer position and location requests. No further action by the employee is required.
2. If this is a promotional opportunity, notify your principal/supervisor of your desire to apply for the vacancy and then visit the District Five application site at: <https://www.applitrack.com/lex5/onlineapp/default.aspx>, complete an **Internal Application** and indicate the vacancies for which you are applying. If you have previously submitted an internal application, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be uploaded to your application for consideration.

**External Applicants:**

Visit the District Five application site at: <https://www.applitrack.com/lex5/onlineapp/default.aspx>, complete an **External Application** and indicate the vacancies for which you are applying. If you have previously submitted an application, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be uploaded to your application for consideration.

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\*\*This deadline is for the convenience of the District. The District reserves the right at any time to extend the deadline date without notice and without final consideration of any pending application. School District Five of Lexington and Richland Counties does not discriminate on the basis of age, race, sex, color, handicap, religion or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.

AN EQUAL OPPORTUNITY EMPLOYER

A handwritten signature in black ink, reading 'Tamara Turner, Ed.D.'.

Dr. Tamara D. Turner, Chief Human Resources Officer