

PLEASE POST

POSTING DATE

February 26, 2025

APPLICATION DEADLINE

Until Filled



2025-2026

ANNOUNCEMENT OF ANTICIPATED VACANCIES
(Locations - To Be Determined)

Position	Days	Salary Class	Hours Per Day	Salary
4K Child Development Assistant	190	8	7	\$19,817 - \$29,499
Attendance Assistant	190	8	7.5	\$21,232 - \$31,606
Bookkeeper	240	10	7.5	\$30,906 - \$46,080
Clerical Assistant	190	8	7.5	\$21,232 - \$31,606
Clerical Assistant	210	8	7.5	\$23,467 - \$34,933
Clerical Assistant	220	8	7.5	\$24,585 - \$36,597
Computer Lab Assistant	190	9	7.5	\$22,871 - \$34,029
Custodian (3 p.m. - 11 p.m.)	240	7	7.5	\$24,750 - \$36,900
Custodian (Day Shift)	240	7	7.5	\$24,750 - \$36,900
Kindergarten Assistant	190	8	7	\$19,817 - \$29,499
Library Assistant	190	8	7.5	\$21,232 - \$31,606
Montessori Assistant	190	8	7	\$19,817 - \$29,499
Special Education Assistant	190	9	7	\$21,346 - \$31,760
Student Nutrition Operator	182	6	6	\$13,791 - \$20,507
Teacher Assistant	190	8	7	\$19,817 - \$29,499

Additional information regarding position requirements and descriptions is located on the District Five website:

www.lexrich5.org under Human Resources / Job Descriptions.



2025-2026

**ANNOUNCEMENT OF ANTICIPATED VACANCIES
(Locations - To Be Determined)**

Application Procedure

Internal Applicants:

1. Lateral transfers: Employees who complete the lateral transfer request during the transfer window will be considered for positions posted prior to May 31, 2025 that match the employee's lateral transfer position and location requests. No further action by the employee is required.
2. If this is a promotional opportunity, notify your principal/supervisor of your desire to apply for the vacancy and then complete an **Internal Application** on the District Five [Employment Application](#) site. Indicate the vacancies for which you are applying. If you have previously submitted an internal application, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be attached to your internal application for consideration.

External Applicants:

Complete an **External Application** on the District Five [Employment Application](#) site and indicate the vacancies for which you are applying. If you have previously applied, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be uploaded to your application for consideration.

**This deadline is for the convenience of the District. The District reserves the right at any time to extend the deadline date without notice and without final consideration of any pending application. School District Five of Lexington and Richland Counties does not discriminate on the basis of age, race, sex, color, handicap, religion or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.

AN EQUAL OPPORTUNITY EMPLOYER

A handwritten signature in black ink that reads 'Tamara Turner, Ed.D.'.

Dr. Tamara D. Turner, Chief Human Resources Officer