

PLEASE POST

POSTING DATE

September 29, 2026

APPLICATION DEADLINE

****Until Filled****



VACANCY ANNOUNCEMENT
2026-2027

Location	Position	Days	Salary Class	Hours Per Day	Salary
Chapin Middle School	Clerical Assistant	210	8	7.5	\$25,782 - \$39,422
Office of Finance District Office	Accounting Specialist I	240	12	7.5	\$37,800 - \$57,834
Office of Finance District Office	Procurement Manager I	240	16	8	\$49,248 - \$75,360
Lake Murray Elementary School	Kindergarten Assistant	190	8	7	\$21,772 - \$33,289

Additional information regarding position requirements and description is located on the District Five website:
www.lexrich5.org under Human Resources / Job Descriptions.

Application Procedure

Internal Applicants:

If this is a promotional opportunity, please adhere to the following:

1. Lateral moves will not be considered at this time. Please refer to board policy GDJ, GDJ-R and AR GDJ-R (revised April 2016).
2. If this is a promotional opportunity, notify your principal/supervisor of your desire to apply for the vacancy and then visit the District Five application site at <https://www.applitrack.com/lex5/onlineapp/default.aspx>, submit an **Internal Application** and indicate the vacancies for which you are applying. If you have previously submitted an internal application, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be attached to the application.

External Applicants:

Visit the District Five application site at <https://www.applitrack.com/lex5/onlineapp/default.aspx>, complete an **External Application** and indicate the vacancies for which you are applying. If you have previously applied, log on to your existing application and add the current vacancies of interest. A current resume and letter of interest must be attached to the application.

****This deadline is for the convenience of the District. The District reserves the right at any time to extend the deadline date without notice and without final consideration of any pending application. School District Five of Lexington and Richland Counties does not discriminate against any individual on the basis of race, religion, sex (including pregnancy, childbirth, or any related medical conditions), color, disability, age, genetic information, national origin, or any other applicable status protected by local, state, or federal law.**

AN EQUAL OPPORTUNITY EMPLOYER

A handwritten signature in black ink, reading 'Tamara Turner, Ed.D.'.

Dr. Tamara D. Turner, Chief Human Resources Officer