



LIBERTY HILL ISD

Office of Human Resources

Job Description: Crossing Guard

Job Title: Crossing Guard

FLSA: Non-Exempt

Reports to: Campus Principal

Funding Source: Local

Dept/Campus: Designated Campus

Pay Grade: 401

Date Revised: October 2023

Contract Term: 177 Days

PROFILE OF A LIBERTY HILL ISD EDUCATOR

Champion educators are leaders with compassion, effective collaborators, adaptable thinkers, determined problem-solvers, and skilled communicators.

PRIMARY PURPOSE

Direct or escort pedestrians across streets, stopping traffic as necessary before and after school.

Essential Functions:

- 1. Direct and escort pedestrians across streets, stopping traffic as necessary.
- 2. Guide or control vehicular traffic near school.
- 3. Communicate traffic and crossing rules and other information to students and adults.
- 4. Learn the location and purpose of street traffic signs within assigned patrol areas.
- 5. Monitor traffic flow to locate safe gaps through which pedestrians can cross streets.
- 6. Discuss traffic routing and control point locations with supervisors.
- 7. Distribute traffic control signs and markers at designated points.
- 8. Record license numbers of vehicles disregarding traffic signals, and report infractions to appropriate district law enforcement.

Safety Requirements:

- Follows all applicable safety rules, procedures and regulations governing the proper use of signs and markers used in the performance of duties.
- Wears appropriate safety gear, including masks.

Knowledge, Skills and Abilities:



Job Description: Crossing Guard

- Ability to follow oral or written work orders from supervisor, and to coordinate work with principal and others.
- Ability to read, write and speak English fluently.
- Ability to establish and maintain cooperative working relationships with students, staff and others contacted in the course of work.
- Ability to work in poor weather conditions, including heat, cold, rain, or snow.
- Ability to perform work according to standard procedures and schedule set forth by supervisor(s).

Physical and Mental Demands, Work Hazards:

- Works school environments.
- Ability to work outdoors in inclement weather conditions.

Qualifications:

Profile: Any combination of education and experience providing the required skill and knowledge for successful performance would be qualifying.

Typical qualifications would be equivalent to:

- High School Diploma or completion of sufficient education to successfully perform the duties of the position.
- Texas Motor Vehicle Operator's license or ability to provide own transportation.

FLSA Status: Non-exempt

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Name (printed): _____

Employee Signature: _____ Date: _____