

LINCOLN SCHOOL DISTRICT 156

JOB DESCRIPTION

TITLE: Social Worker

EMPLOYMEE TYPE: Full or Part Time Employment – 180 Days

QUALIFICATIONS:

1. Illinois Type 73 Certificate in School Social Work
2. Working knowledge of the various aspects of child development specifically, social and emotional development
3. Experience working with families
4. Working knowledge of the impact of a child with a disability or the family
5. Experience in diagnostics
6. Commitment to a trans-disciplinary approach for service delivery to the child/family

PREFERRED:

1. Experience in a public school setting
2. Experience in working with individuals with disabilities
3. Certified Social Work (CSW) License

REPORTS TO: Assistant Principal – Student Services and Principal

PERFORMANCE RESPONSIBILITIES:

General Responsibilities: Designs, develops and coordinates, in conjunction with other team members, the therapy objectives within the education program for all students and families under his/her direction.

Specific Responsibilities:

I. Planning

1. Identifies, selects and implements goals and objectives based on child/family assessments.
2. Demonstrates flexibility in program planning.
3. Utilizes short and long-term plans.

II. Methods

1. Facilitates a variety of therapeutic methods conducive to student and family growth.
2. Provides a motivating, innovative and resourceful therapeutic environment.
3. Incorporates adaptations and strategies unique to the disability.
4. Implements set, pacing, closure, and follow up within therapeutic plans and implementation.
5. Utilizes informal and formal data for development and implementation of individualized programs and therapy.

6. Involves the student and family in the planning of therapeutic goals, objectives, and performance expectations.
7. Incorporates behavior management practices.

III. Knowledge of Subject Matter

1. Demonstrates current and in-depth knowledge of general development, with a specialty in the area of social and emotional development.
2. Demonstrates current and in-depth knowledge of family functioning and family styles/diversity.
3. Integrates therapy goals and objectives within the students' and families' selected curriculum.
4. Exhibits skills required for writing reports, case studies, IEPs, case logs, and other student and family documents.
5. Displays knowledge of disabilities and their impact on learning and family functioning.

IV. Management

1. Develops plans and schedules options for individual and group needs.
2. Organizes physical environment conducive to student/family needs.
3. Handles emergencies in an organized manner.
4. Expedites child abuse and neglect cases.
5. Selects and orders supplies and equipment for group and individual student/family needs.
6. Organizes and maintains complete and correct student records as required by law, by the student's district, by ECHO policy and administrative regulation.
7. Transitions students through activities within the classroom, school building and community.
8. Communicates with the administration on all matters affecting the safety of students and/or welfare of the school.

V. Professional Conduct

1. Develops and manages formal and informal communication systems with parents, professional and paraprofessional staff, community and agency resources.
2. Relates to feedback/criticism, utilizing problem solving techniques.
3. Demonstrates a self-directed professional study.
4. Exhibits current knowledge of state and federal rules and regulations and LEA/Joint Agreement policies and procedures.
5. Exhibits ethical conduct.
6. Performs other duties as assigned by administration.

VI. Special Assignment(s) - Optional

A:SWRD FORMS