

LINDALE INDEPENDENT SCHOOL DISTRICT

Job Title: Licensed Specialist in School Psychology

Wage/Hour Status: Exempt

Reports to: Director of Special Programs

Pay Grade:

Dept./School: Assigned Campus/es

Date Revised: 04/12/17

Primary Purpose:

- Perform psychology services in assessment, behavior management, counseling, and social skills instruction to students with disabilities.
- Consult and collaborate with school faculty and staff to develop, implement, and monitor behavior management techniques, positive behavior supports, and comprehensive behavior plans for special education students.

Qualifications:

Education/Certification:

Master's degree
Certification as a Licensed Specialist in School Psychology
Valid Texas counseling certificate

Special Knowledge/Skills:

Psychological assessment skills
Knowledge of counseling procedures
Excellent organizational, communication, and interpersonal skills
Ability to instruct students and manage their behavior

Experience:

Two years teaching experience, special education preferred
Completed one-year internship as supervised by LSSP
Nonviolent Crisis Intervention training, preferred

PLEASE NOTE: Other qualifications as deemed appropriate may be acceptable

Major Responsibilities and Duties:

1. Adhere to ethical and legal standards and model behavior that is professional, and responsible.
2. Advocate for students with special needs in a variety of ways, both directly and indirectly.
3. Assist in the development and implementation of behavior management programs and behavior intervention plans for special education students.
4. Collaborate with multidisciplinary committees to determine eligibility status and educational need of students being assessed.
5. Collect information regarding the Present Levels of Academic Achievement and Functional Performance (PLAAFP) of students receiving psychology services, counseling and/or social skills instruction.

6. Communicate effectively with colleagues, students, and parents.
7. Compile, maintain, and file all required physical and computerized reports, records, and other documents.
8. Comply with all district and campus routines and regulations.
9. Comply with policies established by federal and state law, State Board of Education rule, and board policy in guidance and counseling area.
10. Conduct psychological and counseling assessments and write corresponding reports within required timelines.
11. Counsel special education students in both individual and small group settings in accordance with IEP counseling goals.
12. Demonstrate regular and prompt attendance.
13. Develop and maintain positive working relationships with other school professionals and representatives of community resources.
14. Develop psychological, counseling and/or social skills IEPs based upon PLAAFPs.
15. Maintain a communication system that effectively collects and disseminates information to other professionals as appropriate.
16. Maintain a positive and effective relationship with supervisors.
17. Maintain the confidentiality of student records.
18. Monitor and update psychological, counseling and/or social skills IEPs.
19. Participate in professional development to improve skills related to job assignment.
20. Present proposed IEPs to ARD committees.
21. Provide crisis intervention support to school staff.
22. Provide staff training to assist school personnel with the understanding of students with emotional, social, and behavioral disturbances.
23. Review current IEPs with ARD committees.
24. Select, administer, and score assessments designed to evaluate intellectual, emotional, and behavioral functioning.
25. Serve as consultant on behavioral intervention, positive behavioral supports, and strategies for working with students with disabilities.
26. When appropriate interpret psychological data for ARD committees, school staff members, parents, and students.
27. Other duties as assigned.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Regular district wide travel to multiple work locations as assigned; moderate lifting and carrying. May be required to lift and transfer students to and from wheelchair or assist with positioning students with physical disabilities.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

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Approved by _____ Date _____

Reviewed by _____ Date _____