

PROFESSIONAL STAFF POSITION

TITLE: School Psychologist – 12 Month

QUALIFICATIONS:

1. Master's Degree or higher.
2. New Jersey State Certification as a School Psychologist.

REPORTS TO: Director Special Education

JOB GOAL: A School Psychologist is a mandated member of a basic Child Study Team in accordance with IDEA and N.J.A.C. 6:28. As a team member, the Psychologist shares responsibility for assessment of referred students, determination of eligibility for special education, and case management of assigned classified students.

RESPONSIBILITIES AND DUTIES:

1. The School Psychologist completes psychological assessments for initial and re-evaluation of students' needs for special education, utilizing appropriate, valid and reliable diagnostic instruments as well as functional measures.
2. The School Psychologist serves as a member of the child study team in making determinations of eligibility, development of Individual Education Programs (IEP's), effecting and monitoring special education placement for classified students
3. Serves as case manager for assigned students, ensuring procedural safeguards, mandated timelines, scheduling and conducting appropriate meetings to facilitate the effectiveness of students' programs and placements. Takes appropriate steps to ensure students are placed and receive services according to their IEP's.
4. Maintains familiarity with a continuum of special education and related service programs and placements for district students.

**RESPONSIBILITIES AND
DUTIES: continued**

1. Serves as a member of Intervention and Referral Services team for intervention on behalf of students and to assist staff in providing appropriate strategies.
2. Attends required staff and departmental meetings and may serve on department and district committees.
3. May provide counseling as a related service to students whose IEP's delineate this service. Serves as a consultant to students, parents, teachers, administrators regarding student social/emotional adjustment and the development of appropriate behavioral management plans for students.
4. Observes all administrative rules, regulations, directives, Board policies, and State and Federal laws governing special education.
5. Take responsibility for maintaining professional skills through current professional literature and opportunities for professional literature and opportunities for professional development offered by the district or other agencies.
6. To perform other reasonable assigned duties, as may be determined by the Superintendent of Schools or his/her designee, within the scope of the employment and certification.
7. To provide professional development to staff and provide workshops for parents.
8. Perform related duties as assigned.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the board's policy on evaluation of certified staff. Evaluation written by the Superintendent of Schools.

TERMS OF EMPLOYMENT:

Board appoints upon recommendation of the Superintendent. Salary determined by the board consistent with the negotiated agreement with the Association. Work – Year 12 month.