



## Para-Professional – Job Description

**Job Title:** Lifeguard

**Salary:** \$14.00 hourly

**Reports To:** Pool Supervisor

**FLSA Status:** Non-Exempt

**Dept./School:** Athletics Dept.

**Minimum Duty Days:** seasonal/part- time

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### Primary Purpose:

Performs lifesaving skills, provides instructional swimming lessons to children and adults, and performs routine maintenance on pool and pool facilities. Monitors the activities within the pool facility.

### Minimum Requirements:

- A ninth grade level education and be in good standing at their designated campus.
- Must be at least 15 years of age.
- Valid Lifeguard Certificate.
- Valid First Aid Certificate.
- Valid CPR Certificate.

### Special Knowledge/Skills:

- Ability to perform lifesaving skills, pool maintenance, recordkeeping, sanitation and instruction.
- Ability to maintain good planning and organizational skills.
- Ability to take and follow directions from supervisor.
- Ability to give directions to and gain compliance from assigned staff and public.
- Ability to perform strenuous and routine work.
- Ability to maintain harmonious and effective working relationships with other employees and respond to general public complaints.
- Ability to project a positive and professional image of Laredo ISD.
- Ability to effectively communicate both orally and in writing in the English language and orally in Spanish.
- Ability to comply with all of LISD's policies and procedures.
- Ability to maintain good health and physical condition sufficient to permit the full performance of the duties of the position.

### Major Responsibilities and Duties:

1. Physically able to perform lifesaving skills, pool maintenance, recordkeeping, sanitation and instruction.
2. Must be able to perform swimming pool duties as required, such as: maintaining swimming pool facilities, sanitation daily, vacuuming, filtration, maintaining pool grounds indoor outdoors and other duties specified by the Pool Supervisor.
3. Must be able to communicate and work well with others.
4. Must be responsible, reliable, and prompt.
5. Must be able to participate and attend workshops.
6. Must establish and maintain an effective working relationship with co-workers and the general public.
7. Assist in maintaining good communication between staff, visitors, and district staff.

8. Must follow all rules of telephone courtesy in all telephone communications.
9. Ability to perform other duties as assigned.

**Supervisory Responsibilities:**

- None

**Equipment Used:**

- Equipment related to job duties

**Mental Demands/Physical Demands/Environmental Factors:**

- Work is performed inside and/or outside.
- Work is exposed to a variety of weather conditions and outdoor elements, such as excessive heat, humidity, dampness, and chill.
- Work is exposed to a variety of environmental conditions, such as contagious infectious disease, irritating chemicals, life threatening situations, slippery/uneven walking surfaces, constant noise, dust, solvents, and dirt.
- Ability to work with hands in water, working with protective devices, working closely with other and/or alone, long or irregular hours, shift work and on weekends.
- Ability to operate office equipment.
- Work requires reaching above shoulders, pulling hand over hand, simple grasping, dual simultaneous grasping, straight pulling, crawling, repeated bending, standing, sitting, walking, crouching, twisting, kneeling, stooping, pushing, climbing stairs, climbing ladders, and light to heavy carrying and lifting (under 15 pounds up to 45 pounds and over).
- Ability to see, write, count, read, perceive depth, identify shades of color, and hearing is needed to perform the essential functions of this position.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

I hereby acknowledge that I have received a copy of my job description and understand it's content.

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Employee Name (print)

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Employee Signature

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Date