



### **Shared Time Music Teacher – part-time**

**LOCATION:** Shared Time Department (locations to be determined)  
**REPORTS TO:** Karen Ling  
**DATE AVAILABLE:** ASAP  
**POSTING DATES:** August 29, 2024 – until filled

#### **POSITION:**

Livonia Public Schools is seeking a highly qualified music teacher for our Shared Time Program who will be able to develop a vibrant and engaging program of instruction for all ability levels of interested students. The teacher will identify and implement best practices in instruction and student achievement. The teacher will motivate each student to acquire knowledge in music related principles, technique, and to discover and develop skills in listening and reading music.

#### **DISTRICT OVERVIEW:**

Livonia Public Schools employs approximately 1,900 staff members, serving approximately 13,300 students pre-K – post secondary. There are 15 elementary schools, 3 middle schools, 3 high schools, 1 career technical center, 1 early childhood center, and 1 vocational and transition center in the school district. The annual budget for Livonia Public Schools is \$175 million, with a state funding of \$9,608 per pupil.

#### **BENEFITS OF WORKING WITH LIVONIA PUBLIC SCHOOLS:**

Newly hired public school employees are eligible for a traditional pension and tax-deferred retirement savings accounts with an employer matching contribution. The pension component guarantees you monthly retirement benefit payments over your lifetime once you meet age and service requirements. Additionally, as a new public-school employee, you will be automatically enrolled in a Personal Healthcare Fund (PHF), which is a portable, tax-deferred investment account that can be used to pay for healthcare expenses in retirement. Livonia Public Schools will contribute a dollar-for-dollar match on the first 2% you contribute.

As an employee of Livonia Public Schools, you will be a part of a team working together in a positive work climate and a culture of mutual respect to support the successful education of children. Beyond the satisfaction of knowing you're helping thousands of students grow and learn, you will also have the satisfaction of knowing you are a team member with Livonia Public Schools, which means you will have the following perks of employment available to you:

- Medical insurance, including prescription drug coverage:
  - The district's contribution is the maximum allowed by Michigan law.
  - Family coverage eligibility for employees working 30 hours or more per week.
  - Single coverage eligibility for employees working 20 hours but less than 30 per week.
  - Optional "cash in lieu" of medical insurance for those who qualify.
- Dental, vision, and life insurance:

- The district pays 100% of the premium for all employees who have family coverage at 30 hours/week and single coverage at 20 hours/week.
- Long-term disability coverage:
  - The district pays 100% of the premium for employees working 20 hours or more per week.
- Employee Assistance Program for employees and their eligible family members.
  - Completely confidential, short-term counseling service that utilizes a practical approach toward problem resolution and is available 7 days a week, with no cost to the employee.
- Paid holidays; earned vacation, sick, and bereavement days.
- Longevity pay.
- Paid “act of God” days, such as snow days.
- Opportunity for career advancement.

Additionally, the children of employees living outside the district’s attendance boundaries are eligible to attend Livonia Public Schools via schools of choice.

### **MINIMUM QUALIFICATIONS:**

The following is a list of minimum qualifications for this position, any one of which may be waived by the Superintendent in exercising the prerogative to determine appropriate qualifications.?

- Valid Michigan Teaching Certificate with endorsements in JX or JQ
- A major in the subject area is strongly preferred, with a minimum of a bachelor’s degree
- A passionate commitment to improving learning for all students
- Demonstrated positive interpersonal relationships
- Skills in individualizing instruction
- Evidence of ability to establish positive working relationships with all stakeholders, including colleagues, parents, and booster clubs
- Superior verbal and written communication skills

### **MAJOR FUNCTIONS AND RESPONSIBILITIES:**

- Create a welcoming and positive classroom climate and culture.
- Exhibit a commitment to the District’s Shared Vision and Collective Commitments.
- Teach skills in music appreciation, harmony, and explorations in music.
- Plan a balanced music program and organize daily class time so that preparation, rehearsal, and instruction can be accomplished within the allotted time.
- Provide individual and small-group instruction it adapt the curriculum to the needs of each student.
- Use repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill level of the students.
- Control the storage and use of school-owned property; make minor adjustments and request repairs to instruments as required.
- Establish and maintain standards of student behavior to provide an orderly, productive environment during practice, group rehearsals, and musical performances.
- Evaluate each student’s musical growth and performance, assessing each individual’s contributions to the performance of the group.
- Plan, rehearse, and direct students in musical programs for the school and community including concerts.
- Select and requisition books, musical instruments, and instructional aids; maintains required inventory records.
- Communicate with parents and counselors on student progress.

- Cooperate with school administration in providing musical programs for school and community productions.
- Supervise students during in-and-out-of-classroom activities as assigned.
- Participate in curriculum and other developmental programs.
- Maintain professional growth through attendance at professional development activities.
- Execute other duties and assume other responsibilities as assigned by building administrator.

### **CONDITIONS OF EMPLOYMENT:**

The work year, salary, and fringe benefits will be consistent with the current agreement between the Board of Education and the Livonia Education Association. **This position will remain open minimally through September 6, 2024 or until filled.**

### **APPLICATIONS:**

All applicants, including current LPS employees, must complete and submit an application through Applitrack, which can be accessed through the Livonia Public Schools webpage. All applicants must also upload a cover letter, professional resume, copies of educational documents (transcripts/certificates), and three current letters of recommendation to their online application.

*It is the policy of the Board of Education that Livonia Public Schools School District will not discriminate against any person on the basis of sex, race, color, national origin, religion, height, weight, marital status, handicap, disability, sexual orientation, sexual identity, or transgender status. The following person has been designated to handle inquiries and grievances for: race, color, religion, sex, national origin, age, height, weight, and marital status - Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2566. The following person has been designated to handle inquiries and grievances for: handicap or disability - Director of Student Services, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2524.*