



(1.0) Elementary Student Assistance Provider

LOCATION: To Be Determined
REPORTS TO: Principal
DATE AVAILABLE: 2025-26 School Year
POSTING DATES: August 11, 2025 until qualified candidate is selected

POSITION:

Livonia Public Schools is seeking highly qualified Elementary Student Assistance Providers (ESAP) who are responsible for a variety of duties in supporting student behavior, social/emotional and health-related needs in order to support student success. The ESAP will help students work through problems that impede learning. The ESAP will utilize a comprehensive, systematic support system for all students, with an emphasis on prevention and intervention. The ESAP will develop and nurture a strong school-home connection to further support the needs of the students.

DISTRICT OVERVIEW:

Livonia Public Schools employs approximately 1,800 staff members, serving approximately 13,200 students pre-K – post secondary. There are 15 elementary schools, 3 middle schools, 3 high schools, 1 career technical center, 1 early childhood center and 1 vocational and transition center in the School District. The annual budget for Livonia Public Schools is \$176 million, with a state funding of \$9,600 per pupil.

MINIMUM QUALIFICATIONS:

The following is a list of minimum qualifications for this position, any one of which may be waived by the Administration in exercising its prerogative to determine qualifications.

- Minimum of a bachelor's degree
- Evidence of successful experience working with elementary school aged students is preferred
- Successful experience working collaboratively with others
- Strong written and verbal communication skills
- Has demonstrated successful experience in providing research-based interventions in the affective and academic domains for struggling students
- A passionate commitment to improving learning for all students
- Demonstrated positive interpersonal relationships

MAJOR FUNCTIONS AND RESPONSIBILITIES:

- Exhibits a commitment to the District's Shared Vision and Collective Commitments
- Creates a welcoming and positive climate and culture
- Provides behavioral, health, social-emotional support, and interventions for students in order to support their affective and academic success
- Operates within the context of the total school environment providing intervention, prevention and consultation services; including appropriate materials and resource to teachers and families
- Monitors student academic and behavioral progress in collaboration with school staff
- Contributes to positive home/school relationships by serving as a resource to teachers, students and parents
- Actively participates in or leads teams established to review individual student performance and behavior
- Plans, coordinates and implements student intervention services in conjunction with classroom teacher(s) and school administration

- Contributes to initial "problem identification" or the likely nature of a student, classroom, or school problem in order to help develop intervention efforts as part of a problem-solving team
- Works with school team to implement trauma-informed approaches to address preventative and responsive measures for students
- Serves as a resource regarding abuse and addiction including fostering connections with outside agencies and programs
- Provides support with the implementation and data analysis of universal screeners, student assessments and progress monitoring data
- Works collaboratively with Student Services support staff to provide appropriate interventions and data collection of student achievement and behavior
- Collects and analyzes data based on student performance and plans interventions for struggling students
- Attends professional training sessions on identified topics to be used with students
- Performs other duties and assumes other responsibilities as assigned by the Principal

CONDITIONS OF EMPLOYMENT:

The employee's salary and working conditions are in accordance with the terms and conditions of the Professional Agreement between the Livonia Public Schools School District and the Livonia Education Association. **This position will remain open until all positions are filled.**

APPLICATIONS:

All applicants, including current LPS employees, must complete and submit an application through Applitrack which can be accessed through the Livonia Public Schools webpage. All applicants must also upload a cover letter, professional resume, copies of educational documents (transcripts/certificates), and three current letters of recommendation to their online application.

The Livonia Public Schools School District prohibits unlawful discrimination on the basis of race, color, religion, sex (including sexual orientation, gender identity, and/or transgender status), national origin, age, height, weight, marital status, handicap, or disability in any of its educational programs or activities. The following person has been designated to handle inquiries and grievances regarding discrimination based on race, color, religion, sex (including sexual orientation, gender identity, and/or transgender status), national origin, age, height, weight, and marital status- Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2566. The following person has been designated to handle inquiries and grievances regarding discrimination based on handicap or disability- Director of Student Services, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2524.