



**Elementary Teacher (Part-Time)**  
**Webster ACAT (Gifted & Talented Program)**

**LOCATION:** Webster Elementary  
**REPORTS TO:** Principal  
**DATE AVAILABLE:** ASAP  
**POSTING DATES:** September 4, 2025 – September 11, 2025 or until qualified candidate is selected

**POSITION**

Livonia Public Schools is seeking a highly qualified elementary classroom teacher who will be able to develop and sustain academic-focused instruction for his/her students in the elementary grades. The teacher will identify and implement best practices in instruction and student achievement. The teacher will create an engaging, welcoming, and safe classroom environment which stimulates learning, growth, and development. The teacher will motivate students to develop skills, attitudes, and knowledge needed to provide the primary foundation for future education. The teacher will establish positive and respectful relationships with students, parents, and staff.

**DISTRICT OVERVIEW**

Livonia Public Schools employs approximately 1,800 staff members, serving approximately 13,200 students pre-K – post secondary. There are 15 elementary schools, 3 middle schools, 3 high schools, 1 career technical center, 1 early childhood center and 1 vocational and transition center in the School District. The annual budget for Livonia Public Schools is \$176 million, with a state funding of \$9,600 per pupil.

**MINIMUM QUALIFICATIONS:**

The following is a list of minimum qualifications for this position, any one of which may be waived by the Administration in exercising its prerogative to determine qualifications.

- Minimum of a bachelor's degree in the area of Elementary Education
- Valid elementary Michigan Teaching Certificate
- A passionate commitment to improving learning for all students
- Demonstrated positive interpersonal relationships
- Evidence of ability to establish positive working relationships with all stakeholders
- Superior verbal and written communication skills

**MAJOR FUNCTIONS AND RESPONSIBILITIES:**

- **Teaches ELA (reading, writing, listening, speaking) social studies, mathematics, science, and life and learning skills to students in a classroom, using the state curriculum, further developed into Livonia Public Schools Priority Standards, adopted by the Board of Education and other appropriate learning activities**
- Exhibits a commitment to the District's Shared Vision and Collective Commitments
- Creates a welcoming and positive classroom climate and culture
- Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each student
- Translates lesson plans into learning experiences so as to best utilize the available time for instruction

- Exhibits an understanding of literacy development and essential practices of literacy for elementary students and articulates and utilizes research based instructional strategies and methods appropriate for various grade levels
- Establishes and maintains standards of student behavior needed to achieve an effective learning atmosphere in the classroom
- Evaluates students' academic and social growth, keeps appropriate records, and prepares report cards and other necessary documentation to report student growth and achievement
- Integrates the school improvement goals into the classroom
- Maintains student classroom records using current district technology and expectations
- Communicates with parents through conferences and other means to discuss curriculum, assessments, and student progress
- Identifies student needs and collaborates with other professional staff members in assessing and helping students address social, emotional and academic issues
- Creates an effective and welcoming environment for learning through functional and attractive displays, instructional materials, bulletin boards, and websites
- Maintains professional competence through in-service education activities provided by the district and self-selected professional growth activities
- Utilizes age and content appropriate aids; maintains required inventory records
- Provides supervision and oversight to students throughout assigned work day
- Administers standardized and local assessments in accordance with the district and state assessment program
- Participates in curriculum development programs as required
- Participates in school improvement/AdvancEd accreditation initiatives at the district level and school level, committees and collaborative learning teams
- Follows all District guidelines, protocols and procedures
- Executes other duties and assumes other responsibilities as assigned by building administrator

#### **CONDITIONS OF EMPLOYMENT:**

The work year, salary, and fringe benefits will be consistent with the current agreement between the Board of Education and the Livonia Education Association. **This position will remain open minimally through September 11, 2025 or until qualified candidate is selected.**

#### **APPLICATIONS:**

**All applicants, including current LPS employees, must complete and submit an application through Applitrack which can be accessed through the Livonia Public Schools webpage. All applicants must also upload a cover letter, professional resume, copies of educational documents (transcripts/certificates), and three current letters of recommendation to their online application.**

*The Livonia Public Schools School District prohibits unlawful discrimination on the basis of race, color, religion, sex (including sexual orientation, gender identity, and/or transgender status), national origin, age, height, weight, marital status, handicap, or disability in any of its educational programs or activities. The following person has been designated to handle inquiries and grievances regarding discrimination based on race, color, religion, sex (including sexual orientation, gender identity, and/or transgender status), national origin, age, height, weight, and marital status-Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2566. The following person has been designated to handle inquiries and grievances regarding discrimination based on handicap or disability-Director of Student Services, 15125 Farmington Road, Livonia, MI 48154 at (734) 744-2524.*