



## NOTICE OF VACANCY

Human Resources  
602 Orchard Street, Arroyo Grande, CA 93420  
(805) 474-3000, ext. 1190

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April 29, 2021

### CERTIFICATED TEACHING POSITION SCIENCE TEACHER ARROYO GRANDE HIGH SCHOOL 2021-2022 SCHOOL YEAR

We are now accepting applications for a certificated teaching position for the 2021-2022 school year.

**POSITIONS:** Arroyo Grande High School  
Science Teacher

**WORK DAYS:** Up to 184 days per year, 1.0 FTE

**SALARY:** Annual entry level salary placement from \$48,551 to \$79,733 for a full time position; salary will be prorated based on start date and length of contract assignment. Salary based on prior experience and semester units above Bachelor's degree.

**MINIMUM REQUIREMENTS:**

- Valid California teaching credential with an authorization to teach Science: Biological Science or Introduction Life Science.
- CLAD/BCLAD/EL Authorization (emergency permits not accepted)

**PROCEDURE FOR APPLICATIONS:**

All interested outside applicants may complete an online application via Frontline and include a letter of interest, resume, three (3) current, signed letters of recommendation, and verification of valid credentials/certifications. <https://www.applitrack.com/LMUSD/onlineapp/>

If you are a current LMUSD contracted certificated employees, please complete the Transfer Request Form 2021-2022 (Link provided).

For current Lucia Mar substitutes, classified or any other position please apply online at Frontline as an internal candidate. Include a letter of interest, resume, three (3) current, signed letters of recommendation, and verification of valid credentials/certifications. <https://www.applitrack.com/LMUSD/onlineapp/>

**APPLICATION DEADLINE:** **ONLINE APPLICATION MUST BE SUBMITTED WITH ALL REQUIRED DOCUMENTS  
BY FRIDAY, MAY 7<sup>TH</sup>, 2021 BY 4:00PM.**

*The provisions of this Notice of Vacancy do not constitute a contract expressed or implied and any of the provisions contained herein may be modified or revoked without notice.*

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The Lucia Mar Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer and Title IX Coordinator: Jennifer Handy, Assistant Superintendent of HR, 602 Orchard Ave. Arroyo Grande or the 504 Coordinator: Linda Pierce, Director of Student Services, 227 Bridge St., Arroyo Grande.

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REVISED DATE: November 12, 2019  
TITLE: **Science Teacher, Grades 9-12**  
SALARY RANGE: Placement on the District Certificated Salary Schedule is based upon years of full-time credentialed teaching experience and units of college coursework beyond a Bachelor's Degree.  
SCHEDULE: 184 work days according to the District Instructional Calendar  
EXEMPTION STATUS: Exempt - Teaching Professional Employee Exemption – FLSA

**DESCRIPTION:**

The Science Teacher plans, and administers the science instructional program and classroom operation in compliance with guidelines and regulations determined by the administration, Board of Education, state and federal agencies. The teacher will create an environment that encourages learning, motivates students to develop skills, attitudes and knowledge needed to establish and continue a firm foundation to perpetuate the learning experience through the post secondary education and/or career opportunities. The Science Teacher will utilize all the resources available to establish a cooperative relationship with parents, staff members and administrators to support each student's opportunity to learn and grow in educational and life experiences. The position of Science Teacher shall include active participation in the school's operation to support a positive learning environment.

**MINIMUM REQUIRED QUALIFICATIONS:**

- Credential: Valid California teaching credential with an authorization to teach Science in grades 9-12 in a departmentalized setting. Specific type of science credential shall be determined based on need. CLAD/BCLAD/EL Authorization (Emergency permits are not accepted).
- Education: A Bachelor's Degree, including all courses and/or exams needed to meet credentialing and subject matter competency.
- Experience: As mandated by the state, and accepted by the school district.
- Personal Qualities: Resourceful, innovative, helpful, diligent, persistent, and a willingness to work with colleagues and students.

**PREFERRED:**

- Additional: Valid California Driver's License
- Experience: Prior teaching experience.

**DUTIES AND RESPONSIBILITIES:**

**A. INSTRUCTIONAL:**

1. Teaches science and incorporates critical learning procedures in both a classroom and laboratory setting.
2. Assist students understanding of science and the development of key analytical skills in a supportive environment that encourages student inquiry and engagement; provide students with an environment that encourages explorative hands-on scientific research.
3. Develops students' understanding of literature research in science concepts.
4. Organize storage areas and control the use of materials, equipment and tools to prevent loss or abuse, and to minimize the time required for distribution and collection.
5. Instructs students in citizenship and basic subject matter as specified in state laws, regulations and District policies.
6. Develops clear and appropriate lesson plans and identifies instructional materials.
7. Provides individualized and small group instruction (as necessary) to adapt the curriculum to the needs of each pupil. The teacher will have the ability to teach at various levels of instruction, including advanced placement courses. Determines the appropriate pace for instruction related to students' abilities and explains material and subject content to students and parents. Differentiates instruction for students based upon need and works with students and other teachers in inclusive settings

8. Establishes and maintains standards of behavior in the classroom and throughout the school to achieve a positive and functional learning atmosphere for students
9. Evaluates students' academic and social growth, keeps appropriate records, prepares student progress reports, and provides accurate and constructive feedback to students and parents. (as necessary).
10. Uses data to improve the learning and instruction process.
11. Create and maintain an environment that fosters student creativity, critical thinking skills, academic achievement and the development of lifelong skills.
12. Show competence and confidence in working with new technology and various application packages.

#### **B. STUDENT MANAGEMENT:**

1. Maximize opportunities for student success by creating positive mentoring and working relationships with students and colleagues.
2. Create a classroom environment reflective of the 21<sup>st</sup> century skills and the various student individual needs.
3. Be a role-model for students regarding life-long learning and professional behavior.
4. Establish and implement a classroom discipline policy to articulate and maintain standards of expected pupil behavior and achieve an effective learning environment in the classroom; maintain a classroom atmosphere conducive to learning.
5. Provide students with additional instruction as required if they need support in academic skill development.

#### **C. PROFESSIONAL:**

1. Maintain positive staff relations; Works closely with the site principal to collaboratively lead the school through shared decision-making processes.
2. Cooperates with other professional staff members to identify student needs and develop assessments to solve health, attitude, and learning problems.
3. Participates in faculty committees, meetings and other faculty sponsored programs supporting the educational program.
4. Demonstrates regular and timely attendance.
5. Networking and collegiality, mutual support, and deep individual and collective reflection and expected amongst staff.
6. Promotes a positive image of public education; willingly engages with community and business partners to be incorporated as a resource in curriculum development and student projects.
7. Staff will make a contribution to the learning experience of students in a variety of ways; handle multiple roles and adjunct duties to make the school work for the students.
8. Attend and participate in required in-service activities.
9. Meet deadlines; maintain appropriate records and prepare progress reports as required; follow district promotion policy.
10. Follows District and Schools' policies.

#### **ESSENTIAL JOB FUNCTIONS:**

**PHYSICAL:** Employee in this position must have the ability to:

1. Stand and sit for extended periods of time.
2. See and read printed matter with or without vision aids.
3. Hear and understand speech at normal levels.
4. Speak English so that others may understand at normal levels.
5. Stand, walk, stoop, twist, bend over, grasp, reach overhead, push, pull, and move, lift and/or carry 0 to 25 pounds to waist height.
6. Is able to move throughout the building and school grounds as necessary.

**MENTAL:** Employee in this position must have the ability to:

1. Able to concentrate on a single task for up to two (2) hours at a time.
2. Able to learn quickly and adapt to a variety of technology, machinery, instructions, and task methods.
3. Able to meet deadlines in terms of work assignment schedules.
4. Is able to speak and write in a clear, concise manner.

**SOCIAL:** Employee in this position must have the ability to:

1. Interact daily in person with other members of the school staff and possess comfortable interpersonal skills and cooperative attitudes.
2. Because of the time urgent nature of duties and because work product of position is interdependent with that of other staff, consistent attendance is required.
3. Convey an understanding, patient attitude toward other students, parents, staff and members of the community.
4. Maintain the privacy of confidential information including student grades, progress, etc.

*NOTE: This list of essential functions and of physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.*

**Mandatory Child Abuse Reporter: This position is designated as a Mandated Reporter. The Science Teacher shall report in accordance with California state regulations who observe, have actual knowledge, or reasonably suspect child or elder/dependent abuse or neglect to appropriate agencies.**

**CANDIDATE SELECTION:** The Candidate selected for this position will be required to present prior to the first date of employment: 1) A social security card; 2) proof of tuberculin test prior to the first day of hire; 3) pass State and Federal fingerprint clearances; and 4) complete all pre-employment training including but not limited to Child Abuse Reporting and Sexual Harassment/Abusive Conduct.

The Lucia Mar Unified School District Board of Education prohibits discrimination of job applicants on the basis of race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, mental condition, veteran status, gender, and the actual or perceived sexual orientation.

ALL MATERIALS ARCHIVED FOR THIS POSITION ARE THE PROPERTY OF THE LUCIA MAR UNIFIED SCHOOL DISTRICT AND MAY BE REVIEWED BY BUT CANNOT BE RETURNED TO THE APPLICANT.

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***AN EQUAL OPPORTUNITY EMPLOYER***