Job Title: Registered Behavior Technician
Reports to: Principal and Teacher(s) Assigned

Primary Purpose:

The Registered Behavior Technician is a paraprofessional who practices under the licensed, ongoing supervision of a BCBA. Their primary responsibility is the direct implementation of behavior-analytic services.

Qualifications:

Education/Certification:
High school diploma or GED required
Bachelor’s degree preferred
Completion of 40 hours of RBT training
Passage of criminal background check
Current and valid RBT credentials

Special Knowledge/Skills:
Ability to work well with children
Ability to apply Applied Behavior Analysis
Ability to communicate effectively
Effective time management skills
Ability to adhere to organizational policies and procedures
Commitment to maintain confidentiality
Ability to interpret and implement behavior plans.
Commitment to ongoing training and development

Experience:
Experience working with children with Autism and/or ABA experience

Major Responsibilities and Duties:

Instructional Support

1. Train and support students as they acquire and develop new skills.
2. Implement behavior intervention plans.
3. Collect, record, and summarize data on program goals.
4. Communicate and collaborate with members of the team.
5. Assist BCBA with skill acquisition and behavior reduction assessments.
7. Assist with administration and scoring of objective testing instruments or work assignments.
8. Help maintain neat and orderly classroom.
9. Help with inventory, care, and maintenance of equipment.
10. Help teacher keep administrative records and prepare required reports.
11. Provide orientation and assistance to substitute teachers.

Student Management

12. Conduct instructional exercises assigned by the teacher/BCBA; work with individual students or small groups.
13. Help supervise students throughout school day, inside and outside classroom. This includes lunchroom, bus, and playground duty.
14. Keep teacher/BCBA informed of special needs or problems of individual students.

Other

15. Participate in staff development training programs to improve job performance.
16. Participate in faculty meeting and special events as assigned.

Supervisory Responsibilities:

None.

Equipment Used:

Copier, personal computer, and audiovisual equipment.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:
Maintain emotional control under stress. Moderate standing, stooping, bending, and lifting.

I agree the foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Name:

Signature: Date