

JOB DESCRIPTION

<u>Title:</u>	One-on-One Nurse Aide
<u>Reports To:</u>	Building Principal and/or Special Education Coordinator
<u>Salary Range</u>	3
<u>Work Year:</u>	10 month, full time
<u>Requirements:</u>	State of Illinois Certified Nursing Assistant (CNA) License OR EMT Certification Must have either State of Illinois Paraprofessional License or have completed 60 hours of college coursework to obtain a Paraprofessional License. Maintain current Adult /Child CPR/AED certification Preferable experience in working with children/adolescents in a special education environment Must have oral and written communication skills and basic computer skills Any equivalent combination of education and experience will be considered

Essential Job Functions

1. Responsible for implementing the medical care plan of assigned student.
2. Assists individual student in any testing and with special education computer programs as outlined in the IEP.
3. Responsible for dealing with any behavior plans and following the behavior plan as outlined by the IEP.
4. Communicates with various groups of people outside the classroom including Adaptive PE, social worker, parents, technician team, vision itinerant, occupational therapist, speech therapist and physical therapist to assure smooth transition of student
5. May maintain a daily student activity log if noted on IEP
6. Attends parent/teacher conferences as required
7. Performs other duties as may be necessary and assigned by the district nurse or administrator.