

Educational Service Center of Eastern Ohio
Employee Position Description & Responsibilities

Position Title:	Regional Mathematic Specialist, SSTR5
Category:	Certified; Bargaining Unit ineligible; FLSA exempt.
Contract:	Annual one-year limited contract; employment contract ends annually on June 30; employment contract specifies that no notice of non-renewal is required; employment contract is contingent upon availability of DEW grant funding to the ESCEO; contract days as determined by the Governing Board; other terms and conditions of employment as per the Governing Board policies and procedures.
Compensation:	Salary, insurance coverage, and fringe benefits as per the current Board adopted policies and schedules, with placement for granted education, experience, and responsibility.
Education/Degree:	Master's degree in Education.
Reports to:	Director, SSTR5
Supervises:	N/A
Job Goal:	The State Support Team Consultant is responsible for building district/school leadership capacity to sustain effective systems that address opportunity and performance gaps across the 3 – 21 student population with a focus on students with disabilities and other vulnerable youth.
Qualifications:	<p>The following qualifications are considered guidelines:</p> <ul style="list-style-type: none">• A master's degree in mathematics, mathematics education, or a related field (curriculum, administration, etc.).• Experience providing instruction in special education, with a master's degree in special education/intervention specialist license.• Experience providing instruction to individuals with dyscalculia or individuals experiencing mathematics difficulties.• Experience providing and coaching for mathematics instruction.• Experience facilitating and interpreting screening measures for identifying students at risk for mathematics failure.• Familiarity with Ohio Mathematics Matter and its role in supporting high-quality instructional resources.• Experience facilitating or participating in plan-do-study-act cycles (i.e., collaborative problem-solving model, etc.).

PERFORMANCE RESPONSIBILITIES:

1. Must hold an Ohio teaching license.
2. Demonstrated expertise in improving student learning through research- and evidence-based instructional strategies for mathematics.
3. Comprehensive knowledge of Ohio's Plan for K12 Mathematics, Ohio Learning Standards for Mathematics, Standards for Mathematical Practice, and Effective Mathematics Teaching Practices.

Educational Service Center of Eastern Ohio
Employee Position Description & Responsibilities

4. Experience delivering mathematics instruction within a Universal Design for Learning educational framework.
5. Understanding of differentiation of instruction through the use of high-quality instructional materials.
6. A minimum of three to five years of successful classroom teaching experience in mathematics instruction across K-12 grade levels.
7. Proven experience in designing and delivering professional learning and technical assistance designed to improve instructional practices for educators.
8. Strong coaching and consulting skills to support teachers in implementing the Standards for Mathematical Practice and Effective Mathematics Teaching Practices.
9. Ability to analyze and apply student performance data, including data for student groups including but not limited to students with disabilities, to enhance instruction and curriculum alignment.
10. Experience working with administrators to implement systemic improvements in mathematics education, particularly for students in lower-performing student groups.
11. An understanding of integrated Multi-Tiered System of Supports (IMTSS), including Tier 1 core instruction and Tier 2 & 3 interventions with data-based individualization.
12. All other duties as assigned by the Superintendent.

REQUIRED ETHICAL AND PROFESSIONAL ATTRIBUTES AND BEHAVIORS:

1. Follow all policies, rules, and regulations of the ESCEO.
2. Is regular and prompt in attendance.
3. Seeks opportunities to improve skills and grow professionally.
4. Prepares an annual professional development plan that links professional growth with ESCEO and other assigned goals.
5. Attends and actively participates in all required/assigned training sessions, meetings, and other responsibilities.
6. Provides quality service to both internal and external colleagues and customers.
7. Seeks opportunities to participate as a productive member of ESCEO, school district, and other committees and teams.
8. Generates internal and external support for ESCEO services.
9. Represents the ESCEO and its service schools with professionalism at all times.
10. Demonstrates at all times integrity and ethical behavior.
11. Responds quickly to directions for improvement from supervisors.
12. Maintains confidentiality in all job-related discussions and communications.

OTHER EXPECTATIONS AND DEMONSTRATED SKILLS AND ABILITIES:

1. Possess a valid state-issued driver's license and/or government-issued ID.
2. Reads, analyzes, and interprets data and reports.
3. Writes reports, correspondence, and other appropriate communicate.
4. Presents information and responds to questions effectively and efficiently.
5. Prioritizes tasks, requirements, and expectations to perform to a standard of absolute excellence in leadership and service.

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WORKING CONDITIONS:

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

1. Duties may require bending, crouching, kneeling, reaching, and standing.
2. Duties may require lifting, carrying, and moving work-related supplies/equipment, up to 50 pounds.
3. Duties may require operating and/or riding in a vehicle.
4. Duties may require traveling to meetings and work assignments.
5. Duties may require working in proximity to moving mechanical parts.
6. Duties may require using a computer keyboard and monitor.
7. Duties may require wearing protective clothing and using safety equipment.
8. Duties may require working extended hours.
9. Duties may require working under time constraints to meet deadlines.
10. Potential for exposure to blood-borne pathogens and communicable diseases.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description complies with the Americans with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals employed in this position as needed and assigned by the Administration. Administrators should communicate additions and changes in this job description in writing to the employee following approval by the Superintendent of the Educational Service Center of Eastern Ohio (ESCEO).

The Educational Service Center of Eastern Ohio is an Equal Opportunity Employer. The ESCEO does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and gender identity), disability, age, religion, military status, ancestry, genetic information (collectively, "Protected Classes"), or any other legally protected category, in its programs and activities, including employment opportunities.

I have read and understand the job requirements, responsibilities, and expectations outlined in the job description. I attest that I am able to perform the essential job functions as outlined with or without any reasonable accommodations.

Signed, _____

Dated ____/____/____