



1480 S. Sheridan Rd.
PO Box 9
Stanton, MI 48888
989.831.2000

NOTICE OF VACANCY

Posted: August 11, 2025
Position: MS/HS Weight Room Supervisor
Reports to: Athletic Director and/or High School Principal
Salary: per Schedule B

This position is divided into 3 seasons.

Please indicate your availability in your application. Note: a Coach may not be Weight Room Supervisor during their athletic season(s), but may apply for the position during any off season.

- Fall Season: August 1 – November 15
- Winter Season: November 16 – February 28/29
- Spring Season: March 1 – June 15

Position Requirements:

- Schedule and communicate open weight room times.
 - 4-5 days per week, 1 – 1.5 hours per day
- Workouts are open to all students to improve overall wellness.
- The Weight Room Supervisor and Seasonal Athletic Coaches will work under the guidance of the Athletic Director.
- Weight Room Supervisors must successfully pass a criminal history records check.

Preferred Qualifications:

- Previous successful coaching or weight room experience
- Current CPR and First aid certification, or willingness to obtain
- Demonstrate knowledge in teaching proper lifting techniques and weight room safety
- Demonstrate knowledge in the design and implementation of workout programs for multiple students at different skill levels
- Demonstrate skill in identifying and treating sports-related injuries

Essential Functions:

- Teach students fundamental skills and knowledge of weight training, including proper use of equipment
- Coach individual participants in the skills necessary for excellent achievement
- Work closely with the athletic director in scheduling workouts
- Maintain necessary attendance forms, insurance records and paperwork
- Oversee the safety conditions of the weight room facility
- Set a positive example for all students during workouts/training sessions
- Develop goals for program improvement

- Work in coordination with team coaches to ensure safety of all team members
- Enforce discipline and safe behavior at all times, and establish and oversee penalties for breach of such standards by individual students
- Maintain adherence to High School (Middle School) Athletic Code and Central Montcalm Student Handbook
- Promotion of a positive image of the Central Montcalm Public School District

Interested applicants should apply in writing with credentials and references to:

Board of Education Office

PO BOX 9

Stanton, MI 48888

Or apply online with AppliTrack at <https://www.applitrack.com/maisd/onlineapp>

Questions, contact Mr. Kris Kolbe, Athletic Director 989-831-2100

or krkolbe@central-montcalm.org

Deadline for applying: Until Filled