

Lakeview Community Schools

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Lakeview, Michigan 48850

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Kelly Nielsen, Superintendent

Laura Taylor, Business Clerk

Denise Kurtze Administrative Assistant



www.lakeviewschools.net

Administrator/Supervisor's Approval to post AW Date: 8.13.25

Authorization by: kn, Superintendent Date: 8.13.25

Posted by: DK Date: 8.13.25

Removed on: _____ By: _____

August 13, 2025

JOB POSTING:

Lakeview Elementary
GSRP Preschool Classroom Assistant Teacher
7.5 Hours Per Day

General Description: Assist the GSRP (Great Start Readiness Program) teaching team staff in the supervision of Lakeview Elementary Preschool students in the classroom and on the playground.

Reports to: Elementary School Building Principal

Employment Status: Full time

Starting date: August 21, 2025

Qualifications:

- High School Graduate
- Highly Qualified Status; Child Development Associates (CDA) required
- Recent Supervised Classroom Work or Field Experience Implementing Educational Activities
- Valid driver's license
- Positive attitude and ability to work with students and adults
- Ability to use positive methods of discipline
- Experience with young children
- High moral character and good attendance record
- Ability to follow directions and work well as a team player
- Other duties as assigned by the building principal

Preferred: CPR, First Aid, and CPI Certifications

Required: (Prior to Starting/Hiring)
Clear Criminal Background Check through a fingerprint check (Paid for by Applicant)
LARA Requirement: Fingerprint through Identigo (Paid for by District)

Reports to: Lakeview Elementary School Principal
Salary and Benefits: Per Support Staff Handbook

Deadline for Application: August 20, 2025

Submit applications to: All applicants can apply in Applitrack : <http://www.applitrack.com/maisd>

Internal Candidates may apply in writing to Mrs. Tiffany Jackson, Principal

NOTICE OF NONDISCRIMINATION

The Lakeview Community School District in accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent, Kelly Nielsen, Lakeview Community Schools, 602 Washington Street, Lakeview, Michigan 48850 (989) 352-7221