

Lakeview Community Schools

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Lakeview, Michigan 48850

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Kelly Nielsen, Superintendent
Laura Taylor, Business Clerk
Denise Kurtze Administrative Assistant



www.lakeviewschools.net

Administrator/Supervisor's Approval to post <u>AW</u>	Date: <u>8-13-25</u>
Authorization by: <u>kn</u> , Superintendent	Date: <u>8-13-25</u>
Posted by: <u>DK</u>	Date: <u>8-13-25</u>
Removed on: _____	By: _____

August 13, 2025

**JOB POSTING: Lakeview High School
Special Education Paraprofessional**

General Description: Work with students 1:1 or in small groups to promote academic and behavioral success. Duties will align with building MTSS strategies.

Employment Status: Full Time (6.5 hours)

Starting date: August 21, 2025

Qualifications:

- High School Graduate
- Highly Qualified Status; Associate degree, 60 semester credit hours, and/or Passing Score on the ETS Paraprofessional Test
- Recent Supervised Classroom Work or Field Experience Implementing Educational Activities
- Valid driver's license
- Positive attitude and ability to work with students and adults
- Ability to use positive methods of discipline
- Experience with school age children
- High moral character and good attendance record
- Ability to follow directions and work well as a team player
- Other duties as assigned by the building principal

Preferred: CPR, First Aid, and CPI Certifications

Required: (Prior to Starting/Hiring)
Clear Criminal Background Check through a fingerprint check (Paid for by Applicant)

Reports to: Lakeview High School Principal
Salary and Benefits: Per Support Staff Handbook

Deadline for Application: August 20, 2024 or Until Filled

Submit applications to: All applicants can apply in Applitrack : <http://www.applitrack.com/maisd>

Internal Candidates may apply in writing to Mrs. Ashley Whalen, Principal at whalena@lakeviewschools.net

NOTICE OF NONDISCRIMINATION

The Lakeview Community School District in accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent, Kelly Nielsen, Lakeview Community Schools, 602 Washington Street, Lakeview, Michigan 48850 (989) 352-7221