

MANCHESTER PUBLIC SCHOOLS
JOB DESCRIPTION

TITLE: **Teacher**

CERTIFICATION
REQUIREMENT: Provisional/Professional Educator Certificate

REPORTS TO: Principal/Assistant Principal
 Department Head/Supervisor/Coordinator (where appropriate)
 Curr.& Instr. Leader/Dept.Representative/Instructional Supervisors

RESPONSIBILITIES:

The teacher's responsibility is to effectively motivate, instruct and assess learners in order to raise each student to the highest level of achievement commensurate with the student's potential. To fulfill this responsibility, the teacher accomplishes the following:

I. TEACHERS HAVE KNOWLEDGE OF:

Students

- Teachers understand how students learn and develop.
- Teachers understand how students differ in their approaches to learning.
- Teachers become knowledgeable about major concepts, principles, theories and research related to the normal progression and variations in students' physical, emotional and cognitive development to construct learning opportunities that support students' development, acquisition of knowledge, and motivation.

Content

- Teachers are proficient in reading, writing and mathematics.
- Teachers understand the central concepts and skills, tools of inquiry, and structures of the discipline(s) they teach.

Pedagogy

- Teachers know how to design and deliver instruction.
- Teachers recognize the need to vary their instructional methods.
- Teachers recognize individual differences in approaches to learning and identifying how learners perceive, interact with, and respond to the learning environment.

II. TEACHERS APPLY THIS KNOWLEDGE BY:

Planning

- Teachers plan instruction based upon their knowledge of subject matter, students, the curriculum, and the community.
- Teachers select and/or create learning tasks that make subject matter meaningful to students.

Instructing

- Teachers establish high expectations for achievement and promote shared responsibility for learning.
- Teachers establish and maintain appropriate standards of behavior and create a positive learning environment that shows a commitment to students and their successes.
- Teachers create instructional opportunities that support students' academic, social, and personal development.
- Teachers use effective verbal, nonverbal, and media communications techniques that foster individual and collaborative inquiry.
- Teachers employ a variety of instructional strategies that enable students to think critically, solve problems, and demonstrate skills.

Assessing and Adjusting

- Teachers use various assessment techniques to evaluate student learning and modify instruction as appropriate.
 - Teachers share assessment criteria with students on a regular basis as well as guide students to use criteria for self-evaluation.
 - Teachers collect data over time by analyzing student work and determining whether or not instructional strategies promote desired student learning outcomes.
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III. TEACHERS DEMONSTRATE PROFESSIONAL RESPONSIBILITY THROUGH:

Professional and Ethical practice

- Teachers conduct themselves as professionals in accordance with the Code of Professional Responsibility for Teachers (Section 10-145d-400a of the Connecticut Certification Regulations).
- Teachers share responsibility for student achievement and well-being.
- Teachers work collaboratively with school administrators, colleagues, and families to encourage students to take responsibility for their own learning.
- Teachers involve families of students in the education of their children by keeping them informed about their students' learning and seeking input to support and meet children's needs.

Reflection and Continuous Learning

- Teachers continually engage in self-evaluation of the effects of their choices and actions on students and the school community.
- Teachers work with administrators and colleagues to explore student work and progress, to examine the effectiveness of instructional strategies, to identify school and program needs based on student data, and to ensure that the collective needs of the school are addressed.
- Teachers seek opportunities to grow professionally.

Leadership and Collaboration

- Teachers serve as leaders in the school community through means such as:
 - a. working with colleagues to create a positive, collaborative school culture;
 - b. working with colleagues in addressing other identified needs of the school and student body.
 - Teachers demonstrate a commitment to their students and a passion for improving their profession.
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IV. ORGANIZATIONAL TASKS

- Teachers keep necessary records and make needed reports for the benefit of students.

7/09