



**MANSFIELD TOWNSHIP SCHOOL DISTRICT
COLUMBUS, NJ**

EMPLOYMENT OPPORTUNITY

Transportation Aide

Title:	Transportation Aide
Location:	Mansfield Township School District
Qualifications:	<ul style="list-style-type: none">• Ability to read and write• Good physical health and ability to perform assigned duties• Knowledge of bus passenger safety and effective discipline procedures• Required criminal history background check and proof of U.S citizenship or legal resident
Reports To:	School Business Administrator/Board Secretary
Job Description:	<ul style="list-style-type: none">• Assist the bus driver in maintaining student conduct on the bus.• Assist young students in getting on and off the bus.• Provide written records of violations of student code to the building principal.• Provide instruction to students regarding passenger safety and ensure that students wear their seat belts when the bus is so equipped.• Participate in scheduled emergency bus exit drills.• Check to be sure that all students have been dropped off, and no passengers remain on the bus at the end of the bus route.• Assist the bus driver in keeping the bus clean
Terms of Employment:	Position to begin: ASAP 10 Months; Part Time; Approximately 1-½ hour for both the AM and PM bus runs
Rate of Pay:	\$16.15 per hour; All rates of pay are based upon the current Collective Bargaining Agreement Full time employees are eligible to participate in the following: medical, prescription and dental plans, NJ State administered Retirement System and in the Defined Contribution Retirement Program, tuition reimbursement, possible stipends, sick and personal days and paid time off.

DEADLINE TO APPLY: Position open until filled

Please note only electronic applications through [AppliTrack](#) will be accepted and considered.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Posting Date: September 24, 2025