

# Maywood-Melrose Park-Broadview School District 89

## Occupational Therapist

### THIS JOB DESCRIPTION IS A GUIDELINE AND IS NOT INCLUSIVE OF ALL DUTIES AND RESPONSIBILITIES

- Qualifications:**
- Bachelors' Degree or higher;
  - Valid License issued by the Illinois Department of Professional Regulations;
  - National Certification by the American Occupational Therapy Certification Board
- Reports To:** Director of Student Services/Assistant Director of Student Services
- Location:** District 89 Elementary School
- Terms of Employment:** Works 181 days – IMRF Pension
- Job Goal:** Provides primary assistance to children who are disabled in the area of motor skill development, focusing primarily on fine motor and sensorimotor development. Services are provided in a variety of school settings.
- Duties and Responsibilities:**
- Knowledge of appropriate assessment tools and techniques in the area of motor and sensorimotor skill development.
  - Awareness and understanding of how motor and sensorimotor skill development impacts educational success.
  - Familiarity with an educational model of motor and sensorimotor therapy services.
  - Knowledge of adaptive equipment and assistive technology which may be required to address access needs of children with disabilities.
  - Ability to develop and implement instructional plans relating to motor and sensorimotor development in the school setting.
  - Ability to develop and implement a consultation based service delivery model.
  - Capability to prioritize and organize work load.
  - Aptitude to communicate effectively with other professionals.
  - Ability to be flexible and adapt to the changing needs of students.
  - Knowledge of District, State and Federal special education regulations as they relate to service for motor and sensorimotor development.
  - Knowledge of State and District standards and benchmarks in all curricular areas.
  - Ability to drive to various schools in order to provide occupational therapy services in the neighborhood schools of students on caseload.
  - Completes assessment of motor and sensorimotor skill development with a focus on educational functioning.
  - Participates as part of a multidisciplinary team, which develops educational plans for students with disabilities.
  - Provides direct and consultative instructional services to students regarding motor and sensorimotor skill development to assure reasonable educational benefit in the least restrictive environment.
  - Prepares reports and appropriate documentation to assure accountability.
  - Implements District, State, and Federal special education regulations as they relate to motor and sensorimotor skill development.
  - Oversee and evaluate Occupational Therapy Assistant(s).
  - Performs other related tasks as required.
- Essential Functions:**
- The work is mostly walking and standing with periods of sitting.

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- Typical positions require workers to lift up to 100 pounds, climb stairs, ladders or scaffolding; bend and crouch; reach, hold, grasp and turn objects; use fingers to operate computer or typewriter keyboards; demonstrate an athletic activity or physical exercise; feel the shape, size and temperature of objects; and physically restrain students.

**Evaluation:**

- Performance of this position will be evaluated by the Principal/Assistant Principal, and/or District Administrator in accordance with the Board's policy on "Evaluation of Professional Personnel" and the Illinois State Performance Evaluation Reform Act of 2010.