

MIDDLE SCHOOL COACH

ESSENTIAL FUNCTIONS:

- May be assigned to coach any of the following sports for which they are qualified: Basketball, Flag Football, Intramurals, Soccer, Track, Volleyball or Wrestling.
- Coach individual participants in the skills necessary for effective performance in the activity.
- Direct regular program of practice in season.
- Work closely with assistant principal in planning interscholastic contests.
- Recommend to assistant principal purchase of equipment and supplies, as appropriate.
- Maintain assigned paperwork and report to assistant principal.
- Oversee the safety conditions for students and of the facility or area in which assigned sport is conducted at all times that students are present.
- Physically present in the facility at all times that the students under his/her supervision utilize the facility.
- Maintains discipline and sportsmanlike conduct of all participants and enforces the policies of the District uniformly when disciplining participants.
- Personally demonstrate cooperative conduct.
- Share in responsibility for equipment, distribution, collection, and inventory.

Only minimum duties are listed. Other functions may be required as given or assigned.

DESIRED MINIMUM QUALIFICATIONS:

- Knowledgeable in the techniques and strategies for coaching the activity.
- Background/experience in coaching preferred.
- Demonstrated knowledge, interest in and aptitude for performing tasks listed.
- Ability to read and interpret documents such as safety rules, operating & maintenance instructions, & procedure manuals.
- Ability to coordinate with assistant principal.
- Ability to effectively communicate, orally and in writing, with students, parents, staff, & the community in general.

Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

EQUIPMENT USED:

Stopwatch, calculator, computer, copy machine, fax machine, telephone/voice mail, score-keeping equipment or other equipment germane to the sport/activity.

WORK ENVIRONMENT:

The employee works around others, works with the public, and works inside and outside. The noise level is the in the work environment varies, but is frequently loud. The employee must be able to meet deadlines with severe time restraints.

PHYSICAL DEMANDS:

The employee is frequently required to walk and continuously required to stand. The employee will frequently bend or twist at the neck and waist while performing the duties of this position. The employee will occasionally be required to reach with hands and arms and stop, kneel, crouch, or crawl. The employee continuously uses hand strength to grasp tools. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, depth perception, and peripheral vision.

The physical demands and work-environment characteristics described within this job description are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

REPORTS TO: Assistant Principal and Principal

TERMS OF EMPLOYMENT: Stipend as provided by agreement with MEA

EVALUATIONS: Performance will be evaluated on forms by the Assistant Principal.

AN EQUAL OPPORTUNITY EMPLOYER