

OPERATION

- (1) **PERSONNEL** – *Personnel* working as full time teachers of gifted hold professional certificates with add-on endorsement/certification in the area of gifted education OR is currently enrolled in an approved *Gifted In-Field Endorsement* program. Teachers of gifted students are provided the opportunities for professional development that includes coursework and/or attending appropriate professional conferences.

Gifted Education Teacher Duties and Responsibilities

It is the responsibility of the gifted endorsed teacher to:

- *Implement the school system's Gifted Education Administrative Procedures, including a comprehensive Talent Search to facilitate the identification and placement of gifted students,*
 - *Serve as a qualified member of a Review Team at the system level,*
 - *Serve as a qualified evaluator on an Eligibility Team,*
 - *Provide appropriate, differentiated instruction to gifted students, with emphasis on the development of skills indicated by grade level in the curriculum guide,*
 - *Integrate technology as a tool of instruction,*
 - *Locate skilled or knowledgeable individuals to serve as resource mentors for gifted students with special interests,*
 - *Provide an outlet for the expression of gifted students' talents and/or interests, the result of which should be "products" or "culminating activities",*
 - *Evaluate gifted student progress and communicate such to parents/guardians,*
 - *Develop curricular materials based on the special interest and needs of gifted students,*
 - *Serve as a resource person to classroom teachers, providing suggestions and/or materials as needed to appropriately modify instruction for gifted students,*
 - *Develop Professional Learning courses to assist regular classroom teachers with advanced curriculum,*
 - *Continue improving the quality of services provided with professional development,*
 - *Conduct in-service meetings for faculty, parents, and others on the characteristics and special needs of gifted students, as well as the goals of the Meriwether County Gifted Education services,*
 - *Communicate to the faculty, parents, community, and others with the projects and activities in which gifted students are involved and awards received when applicable.*
- (2) **INSTRUCTIONAL MATERIALS** – Quality textbooks, supplemental materials and equipment are available to meet the needs of gifted students and to ensure a differentiated curriculum.
- (3) **PUBLIC NOTICE** – General information regarding the gifted program and referral procedures is contained in student handbooks, accessible via the school system's web site on the Internet.