

## **JOB DESCRIPTION**

**JOB TITLE:** COUNSELING PSYCHOLOGIST/SOCIAL WORKER

**GENERAL DESCRIPTION:**

To design and implement a counseling program for students when significant emotional and/or family concerns interfere with school related success.

**QUALIFICATIONS:** NOTE: All new employees must pass a Criminal History Background Check and Employee Physical Exam prior to the start of their employment with the Millville Board of Education.

- Psychologist: Masters Degree in Psychology with NJ School Psychologist Certification
- Social Worker: Masters Degree in Social Work, NJ Social Work License eligible with NJ School Social Worker Certification

**REPORTS TO:** Building Principal and Assistant Superintendent of Special Education

**PERFORMANCE RESPONSIBILITIES:** NOTE: This is a general job description. A position under this job title may include, but is not limited to, the following job duties:

1. Upon referral, an evaluation is performed to determine student need for service within the district and to outside agencies to provide counsel as determined.
2. To give immediate intervention to students in crisis and follow-up the evaluation with appropriate referral to outside agencies.
3. Serve as a consultant to Principals, Guidance Counselors, School Nurses, Teaching Staff, and Child Study Teams.
4. To establish and maintain liaison services between Principals, Guidance Offices, and Child Study Teams.
5. Other duties as assigned.

**EVALUATION:**

Performance of this job will be evaluated in accordance with the terms and conditions of employment as set forth in Board policy and the collective bargaining agreement between the Millville Board of Education and the Millville Education Association and/or past practices of the district.

**TERMS AND CONDITIONS OF EMPLOYMENT:**

Salary and work year to be established by the Millville Board of Education in accordance with the contractual agreement with the Millville Education Association.

**APPROVED:**



**DATE:**

JUN 11 2025 Jc/BC