

**Job Description**  
**Head Varsity Girls Basketball - High School**

**Reports to: Athletic Director**

**Qualifications**

Must have an understanding of the fundamentals of basketball and preferably have participated in and/or coached the sport at the high school or college level. A Teaching Certificate or Human Kinetics Coach Education Certificate is required.

**Duties and Responsibilities**

1. Instructs and demonstrates skill sets and techniques necessary for individual and team achievement in basketball
2. Ensures the proper cleaning, storage, and maintenance of all athletic equipment and uniforms
3. Oversees the Financial, Logistical, and Statistical aspects of the program, including roster maintenance
4. Works with the Athletic Director in preparing travel and game schedules
5. Ensures that proper form(s) (insurance, attendance, medical) are obtained and current
6. Enforces discipline policies and emphasizes sportsmanship and healthy lifestyles
7. Supervises students in locker rooms, and also at away games and ensures appropriate behavior
8. Supervises coaching staff, including assignment of duties and responsibilities
9. Checks/ secures facilities after games and practices, as applicable
10. Ensures that rules and regulations regarding safety, conduct, and the eligibility of athletes are explained and followed
11. Collaborates with Middle school coaches as needed.
12. Works with the community and school district in the development of a youth program
14. Follows and maintains District policies and procedures
15. Performs other duties as needed relating to the Girls Basketball Program

**Differential Compensation:** Percentage - 28% to 30% of the teacher beginning base salary