



**Stephen J. McNew, Ed.D., Superintendent**  
Monroe County Intermediate School District  
1101 S. Raisinville Road  
Monroe, Michigan 48161-9047

*Preparing today's students for tomorrow's world.*

[www.monroeisd.us](http://www.monroeisd.us)

## POSITION POSTING #4871

**Posting Date:** May 8, 2024

**Position Title:** Orientation and Mobility Specialist

**Location:** County-Wide

**Reports To:** Director, North Region

**Salary/Benefits:** According to Master Agreement with the MCIEA: [Click Here](#)

**Available:** August 14, 2024. Full-time, school year position.

**Schedule:** 8:00 a.m. – 4:00 p.m. or as established by Supervisor  
Work schedule based on district calendar.

**FLSA Status:** Exempt

**Closing Date:** Until Filled

---

### Job Summary:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Essential Duties:

- Participates in the diagnostic and IEP process for all students suspected of being visually impaired.
  - Assessment of travel skills in varied settings
  - Assessment of level of functional decision as related to mobility and orientation to surroundings.
  - Written documentation of performance for consideration by the IEP
- Provide direct services to visually impaired students as recommended by IEP.
- Communicate regularly with other professional staff involved.
- Provide supportive services to parents of visually impaired students.
- Provide consultation to teachers having visually impaired students in their classrooms.
- Participate in annual review meetings on each student served.
- Assist in design of new goals and objectives for students.
- Prepare annual progress reports on each student.



- Provide specific skill training, such as white cane usage, public transportation, independent shopping, information awareness, community resources, travel aids and other necessary life skills.
- Assess, develop and implement orientation and mobility instructional programs which would allow for increased independence in orientation and mobility.
- Represent the district on various community agencies and professional organizations as appropriate to the assigned area.
- Ability to assist in physical management of students using CPI techniques, lifting and positioning of students
- Excellent driving record.
- Valid Michigan driver's license and appropriate level of automobile insurance.
- Ability to travel within the county or nearby areas.
- Ability to utilize district technology and maintain proficiency, as required skill sets change with technology and/or needs of district.
- Maintain regular, predictable in-person attendance expected.
- Follow work rules.
- Adhere to MCISD guidelines and policies.
- Assumes other duties as assigned.

**Education:**

- B.A. or M.A. in Orientation and Mobility, required.

**Certification/Licensure:**

- Orientation and Mobility Certification (ACVREP), required.
- MDE Teacher Consultant for Visually Impaired approval, preferred.

**Experience:**

- Three years' experience with orientation and mobility of visually impaired students, preferred.
- Experience with behavior disorders.
- Experience in supervision and/or direction of non-certified personnel required.

**Skills/Other:**

- Knowledge and competency in the following areas:
  - Consultative skills, instructional methods for the visually impaired, diagnostic technique for the visually impaired, team planning, technology
- Ability to travel on foot in adverse weather and over a variety of terrain.
- Ability to communicate clearly, concisely and accurately in writing and oral communications.
- Demonstrates the mental and physical stamina for meeting the essential duties.



- Exercises good judgment and makes decisions according to district policies and guidelines.

**Criminal History Check:** Upon hire, employees of the Monroe County Intermediate School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee of \$43.25 is the responsibility of the applicant.

**Working Conditions:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job the employee is frequently walking and standing. The employee may frequently bend or twist at the neck and back while performing the duties of this job. Specific vision abilities required by this job include peripheral and close vision such as to read typewritten material. The employee may occasionally lift up to 50 pounds such as student equipment and wheelchairs. The employee will frequently utilize physical management of students.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities for perform the essential functions.
- The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work output of students.

**Application Procedure:** All interested applicants (internal and external) apply by clicking on the following link: [Click Here](#)

**Contact Information:** Monroe County Intermediate School District  
Human Resources and Legal Department  
1101 South Raisinville Road  
Monroe, Michigan 48161  
(734) 322-2642 (Application Assistance)  
(734) 322-2640 (Questions about Postings)