Stephen J. McNew, Ed.D., Superintendent
Monroe County Intermediate School District
1101 S. Raisinville Road
Monroe, Michigan 48161-9047

POSITION POSTING #5902

Posting Date:	August 4, 2026
Position Title:	Special Education Paraprofessional Floater
Location:	North Region/Eyler Elementary
Reports To:	Special Education Supervisor
Salary/Benefits:	Starting hourly wage, as specified in the MEA-ESPA Agreement wage schedule: $17.69 for Paraprofessional 1 or $17.13 for Paraprofessional 2, dependent upon credentials; single medical, dental and vision benefits according to Master Agreement with the ESPA Click Here;
Available:	August 18, 2026.
Schedule:	8:10 a.m. – 3:45 p.m. Monday - Friday; 7 hours per day Monday – Friday. Work hours may vary as determined by assignment. Lunch break: duty free non-paid, or non-duty-free paid lunch break (30 minutes) as determined by assignment. Work schedule based on district calendar.
Probation Period:	Ninety (90) working day probationary period.
FLSA Status:	Non-Exempt
Closing Date:	August 10, 2026, for internal candidates

Job Summary:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Duties:

- Assist teacher in performing all his/her clerical responsibilities, preparation of materials, etc.
- Maintain accurate records on all children assigned to the program.
- Assist teacher in carrying out the instructional program.

The Monroe County Intermediate School District does not discriminate on the basis of religion, race, color, national origin, sex, sexual orientation, gender identity or expression, disability, age, height, weight, marital status or familial status in its programs, activities or in employment. The following person has been designated to handle inquiries regarding the non-discrimination policies: Anya Lusk, Assistant Superintendent for Human Resources and Legal Counsel, 1101 S. Raisinville Road, Monroe Michigan 48161; Telephone: 734.322.2640.

- Assist students in attending to their personal needs.
- Assist teacher in home program implementation.
- Exhibit flexibility and patience when dealing with staff and students.
- Exhibit ability to work independently within guidelines established by the teacher and administration.
- Maintain confidentiality of information pertaining to students and program.
- Demonstrate warmth, concern, care, and enthusiasm, as well as a genuine interest in students.
- May apply Crisis Prevention Intervention (CPI) techniques with students.
- Maintain regular, predictable in-person attendance.
- Transport students on occasion using district vehicle.
- Must have valid driver's license and reliable, daily transportation.
- Follow work rules.
- Adhere to MCISD guidelines and policies.
- Must be able to lift a minimum of 50 pounds, waist high (lifting rest required).
- Carry out all other responsibilities that may be assigned by the teacher.

Credentials:

- Paraprofessional 2: Minimum High School diploma or GED, required.
- Paraprofessional 1: Minimum High School diploma or GED, required, and Associate's degree or 60 credit hours or WorkKeys or ETS ParaPro Assessment with the minimum Michigan passing score or higher or College Board's Scholastic Aptitude Test (SAT) with the minimum passing score or higher.

Experience:

- Previous experience working with special needs children preferred.

Skills/Other:

- Ability to read and comprehend simple instructions and memos.
- Good verbal, math, and grammar skills.
- Ability to read and comprehend simple instructions and memos.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- Ability to interact with staff and public required.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to perform all duties with an awareness of all district requirements and Board of Education policies.

Criminal History Check: Upon hire, employees of the Monroe County Intermediate School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee of $42.00 is the responsibility of the applicant.

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Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job the employee is regularly required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to handle or feel objects, and stoop, kneel or crouch. Specific vision abilities required by this job include close vision and peripheral vision. The employee needs to be able to tell where a sound is coming from and to hear in a noisy environment. The employee may occasionally lift up to 50 pounds such as student equipment and wheelchairs. The employee will be required to physically manage students.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities for perform the essential functions.

- The noise level in the work environment is usually moderate to loud and is a standard acceptable level for this environment. The employee is frequently required to interact with the public and other staff. The employee must work with public and other staff, continuously meeting multiple demands from several people.

Application Procedure: **All interested applicants (internal and external) apply by clicking on the following link: Click Here**

Contact Information:
Monroe County Intermediate School District
Human Resources and Legal Department
1101 South Raisinville Road
Monroe, Michigan 48161
(734) 322-2642 (Application Assistance)
(734) 322-2640 (Questions about Postings)

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