

**MOSS POINT SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: TEACHER

DEPARTMENT/SITE: All schools

QUALIFICATIONS:

1. A valid Mississippi teacher license with the proper endorsement for the subject area
2. A Bachelor Degree in education, minimum
3. Strong communication, both oral and written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the principles and methodology of effective teaching.

REPORTS TO: Principal or designee

SUPERVISES: Assistant Teachers, Students, Volunteers

JOB GOAL: To provide instructional leadership in teaching students to achieve, at a high level, the goals of the chosen course of study that will contribute to the development of the total child.

JOB DUTIES: Such duties and responsibilities as may be assigned, including but not limited to:

- Plan a program of study that, as nearly as possible, meets the individual needs, interests, and abilities of students and is consistent with district and state standards.
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
- Guide the learning process toward the achievement of curriculum goals and, in harmony with the goals, establish clear objectives for all lessons, units, projects, and other activities to communicate these objectives to students.
- Employ instructional methods and materials that positively affect student achievement.
- Assess the accomplishments of students on a regular basis and provide progress reports as required.
- Assess the learning abilities of students on a regular basis, seeking the assistance of district specialists as required.
- Counsel with colleagues, students, and/or parents on a regular basis.
- Assist the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develop reasonable rules of classroom behavior and procedure, and maintain order in the classroom in a fair and just manner.
- Plan and supervise purposeful assignments for teacher aide(s) and/or volunteer(s) and cooperatively, with department heads and grade chairs, evaluate their job performance
- Maintain accurate records of students' attendance, grades, and other pertinent information.
- Encourage, model, and enforce socially acceptable behavior in students.
- Integrate multi-media technology in the teaching/learning process.
- Maintain and improve professional competence.

- Attend staff meetings and serve on staff committees as required.
- Work cooperatively with other personnel and supervisors in planning and carrying out school and district goals.
- Employ practices that will involve parents in the education of their child.
- Perform other duties as assigned by the Principal.

TERMS OF EMPLOYMENT: 187 Days

Salary for this position shall be commensurate with the years of experience as determined under the policies and procedures of the Moss Point School District and pay scale.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board of Trustee's policy on evaluation of District personnel.