



# Teacher

## **QUALIFICATIONS:**

1. Bachelor's degree in education and/or related field
2. Valid educational license
3. Appropriate endorsement and/training for assigned course(s)

## **REPORTS TO:** School Principal

**JOB GOAL:** Facilitate student success and growth in academic and interpersonal skills through implementing district approved curriculum; document teaching and student progress, activities and outcomes; address specific educational needs of individual students and create a flexible, safe and optimal learning environment.

**TYPICAL DUTIES AND RESPONSIBILITIES:** Such duties and responsibilities as may be assigned, including but not limited to:

1. Provides quality work that engages students in learning
2. Possesses knowledge of subject matter content.
3. Recognizes and responds appropriately to individual differences in students.
4. Differentiates instruction for a variety of developmental stages and ability levels.
5. Implements adopted curriculum subject matter standards and assessment instruments to meet school and district goals.
6. Plans lessons in a logical sequence.
7. Demonstrates knowledge of the subjects to be taught and the relationship to other subjects.
8. Reflects on teaching and devising ways of improving performance on an ongoing basis.
9. Collaborates with other educators to create the most complete educational environment possible for students.
10. Uses a variety of assessment techniques and/or models to evaluate student performance.
11. Uses formative assessment to improve instruction.
12. Assumes responsibility for all students to ensure adequate yearly progress as determined by local, state, and federal standards.
13. Participates in the referral-to-placement process for students being referred for Child Study.
14. Utilizes technology in the teaching and learning process.
15. Provides a physical environment that is safe, orderly, hazard-free, and conducive to learning.
16. Implements approved disciplinary measures to allow for effective instruction and classroom management.



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17. Relates to parents and other community members, individual and corporate, in a positive and helpful fashion.
18. Writes, speaks, and presents instruction in a clear, concise, and well-planned manner.
19. Participates in self-initiated and school/district-initiated professional growth in order to maintain licensure and support school improvement efforts.
20. Adheres to policies and procedures established by district, state, and federal guidelines.
21. Submits required reports efficiently, promptly, and accurately.
22. Accepts responsibility for, and inventories classroom materials, textbooks, and equipment.
23. Accepts the responsibilities of co-curricular and extra-curricular duties as assigned by administration.
24. Participates in departmental/grade-level teams, school-level teams, and district-level committees as requested.
25. Attends school-related functions (e.g. PTA) outside the instructional day.
26. Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent.
27. Demonstrates prompt and regular attendance daily.
28. Supports the Meridian Public School District Mission, Vision, and Strategic Plan.

**TERMS OF EMPLOYMENT:** Salary based on assigned teacher pay schedule, reporting eight hours per day for 187 days per year.

**EVALUATION:** Annually