

Superintendent Search Timeline

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| Announce vacancy | February 1, 2017 |
| Application deadline | March 27, 2017 |
| Screening | April 8, 2017 |
| First round interviews begin | April 10, 2017 |
| Second round interviews begin | April 19, 2017 |
| Approve contract | May 4, 2017 |
| Superintendent begins | July 1, 2017 |

Screening Team

A team from the Minnesota School Boards Association (MSBA) has been selected to assist the School Board in securing and screening applicants. The team will be facilitated by Amy Fullenkamp-Taylor, MSBA Associate Director of Management Services.

Application Procedure

MSBA uses an online application process. Applicants begin the application process at www.applitrack.com/msba/onlineapp. Applicants will need to establish a user name and password to log on. To be considered for this position, an applicant's file must be received by the MSBA office by 11:59 p.m. on March 27, 2017, and must include the completed online application and the following uploaded documents:

- A cover letter indicating a desire to be a candidate for the "Forest Lake Area Schools" superintendent
- Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota
- A set of up-to-date credentials, which includes a current resume, at least three letters of recommendation, and a copy of the candidate's official transcript(s). (Upon hire, originals must be submitted to the school district.)

Applicants should refrain from contacting School Board members unless called for an interview. Questions may be directed to **Amy Fullenkamp-Taylor** at 507-934-2450, ext. 140, or ataylor@mnmsba.org. Please mark any correspondence and/or envelopes "Forest Lake Area Schools Superintendent Search."

The Forest Lake Area Schools (ISD 831) is an equal opportunity employer, and the Minnesota School Boards Association is an equal opportunity search agency.

"Inspire the Learner, Ignite the Potential"



Forest Lake Area Schools (ISD 831)
is seeking qualified applicants for the position of
Superintendent

Application deadline: March 27, 2017

SUCCESS
It all starts here!



The Search

The Forest Lake Area Schools School Board is seeking qualified applicants for the position of superintendent. The search is due to the retirement of Linda Madsen.

About the School District

With over 6,200 students, the Forest Lake Area Schools covers roughly 220-square miles and serves the communities of Forest Lake, Lino Lakes, Wyoming, Columbus, Scandia, and Linwood, as well as May Township and parts of East Bethel, Ham Lake, Hugo, Marine on the St. Croix, and Stacy and Wyoming Townships. The school district operates the following schools:

- One high school serving 1,460 students | ▪ Two junior high schools serving 1,552 students
- Eight elementary schools serving 3,148 students | ▪ One area learning center serving 100 students

The school district employs approximately 460 licensed staff and 300 support staff; 11 principals; four assistant principals; five deans of students; and 13 district office employees, including a full-time superintendent.

The school district operates its own food service and transportation service programs.



School District Points of Pride

The Forest Lake Area Schools has built a reputation as a first-class education system with high-quality staff. In November 2013, the Forest Lake Area Schools purchased and now operates the Forest Lake Sports Center, and in November 2015, voters authorized a \$143 million school bond for expansion and upgrades of the high school and junior high buildings, improved safety and security in all buildings, upgraded classrooms and better air quality. In addition, the Forest Lake Area Schools offers opportunities to help students succeed in school and life, including:

- A wide variety of accelerated programs, including Advanced Placement (AP) and College in the Schools (CIS)
- A broad menu of electives, including agriculture, business, engineering, industrial technology, advanced world languages, and visual and performing arts
- A wide variety of co-curricular activities, athletics, arts, clubs, music, and chances to learn leadership, all of which provide growth for the “whole student”
- Innovative programs, such as Ramp Up To Readiness and STEP
- Spanish Immersion, STEM, and International Baccalaureate (IB-PYP) programs at some elementary schools.

About the Community

The Forest Lake Area Schools is located 30 miles north of the Twin Cities, along the I-35 corridor that runs north to Duluth. It is an area dotted by lakes, rolling hills, woods, and small towns and provides many recreational opportunities, including a YMCA, golf courses, parks and playgrounds, a swimming beach, fishing, boating, hiking and biking trails, snowmobile trails, and much more. Residents enjoy the small town life and find they can easily commute to the Twin Cities area.

A mixture of large and small businesses and industries can be found in the area, including construction, health care, manufacturing, professional services, retail, and technology-related companies, as well as a local public airport.

Leadership Profile

The Forest Lake Area Schools School Board is committed to finding a superintendent who:

- Has a thorough knowledge of and successful experience in school district management practices, including budget and school finance, personnel management, and negotiations
- Is a visible, personable, community-oriented person who inspires trust by being ethical and honest; who is accessible to the school board, staff, students, parents, and community, and who has a desire to build partnerships with a broad range of groups and constituencies
- Is an effective communicator who has the ability to develop and direct an effective leadership team while holding others and self accountable for results
- Keeps up on changes in legislation and helps the school district engage in the legislative process
- Has knowledge of instructional best practices to enhance student achievement
- Has demonstrated the creative thinking and the vision needed to develop and implement short- and long-range student enrollment management plans and strategic planning

Salary and Contract

A comprehensive compensation package, with an annual salary in the range of \$168,000 to \$182,000, will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

2016-17 Financial Highlights

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|-----------------------------------|--------------|
| General Fund Revenue | \$70,100,000 |
| General Fund Expenditures | \$70,385,714 |
| Unassigned Fund Balance (6/30/16) | \$3,390,563 |
| Total General Fund Balance | \$2,444,268 |



School Board

The Forest Lake Area School Board is comprised of citizens dedicated to providing the best education possible for every student it serves.

- Julie Corcoran (10 years)
- Karen Morehead (16 years)
- Luke Odegaard (2 years)
- Jill Olson (2 years)
- Jeff Peterson (first year)
- Rob Rapheal (13 years)
- Gail Theisen (6 years)

