



# METROPOLITAN SCHOOL DISTRICT OF LAWRENCE TOWNSHIP

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## JOB DESCRIPTION

**Title:** Life Skills

**Qualifications:** Special Education License: Intense Intervention (secondary)

**Reports to:** Building Principal

### **Performance Responsibilities:**

1. Create a flexible class environment favorable to learning and personal growth for students with moderate to severe cognitive impairments
2. Establish effective rapport with students and their families
3. Plans lessons utilizing the provided curriculum.
4. Instructs individual and groups in special and general education skill areas.
5. Facilitates and coordinates students in general education classes.
6. Assists individual students with self-care and daily living skills.
7. Monitors student behavior in areas outside of the classroom, during lunch, recess/breaks, bus time, general education classes, and school assemblies.
8. Evaluates student progress based on work samples and observation.
9. Completes all required special education paperwork in a timely manner to meet compliance deadlines.