

METROPOLITAN SCHOOL DISTRICT OF PIKE TOWNSHIP

JOB DESCRIPTION

Bus Driver

PURPOSE: To provide support to students on bus route.

PERFORMANCE RESPONSIBILITIES:

- Ability to pass DOT physical fitness assessment.
- Obeys all traffic laws and rules and regulations of the MSD of Pike Township.
- Observes all mandatory safety regulations for school buses.
- Maintains discipline when students are on the bus.
- Follows the adopted discipline plan.
- Keeps assigned bus clean.
- Keeps to assigned schedule and assigned route.
- Checks the bus before each operation for mechanical defects.
- Notifies the Transportation Office in case of mechanical failure or lateness.
- Discharges students only at authorized stops.
- Transports only authorized students.
- Reports all accidents and completes required reports.
- Exercises responsible leadership when on out-of-district school trips.
- Enforces school bus rules and regulations for students.
- Monitors running time/mileage and brings bus in for routine maintenance.
- Keeps appropriate fuel usage records.
- Completes work order for required service and repair.
- Performs such other tasks and assumes such other responsibilities as required by the transportation supervisor or his/her designee may assign.

TRAINING:

Free School Bus CDL Training is available for qualified candidates once the following tests are passed at your local Indiana Bureau of Motor Vehicles: General Knowledge, Passenger Transport, School Bus and Air Brakes.