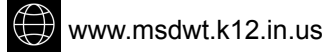


Washington Township Schools

8550 Woodfield Crossing Blvd.
Indianapolis, IN 46240
P: (317) 845.9400
F: (317) 205-3385



The Metropolitan School District of Washington Township (MSDWT) is located in the northern section of Indianapolis. It is a dynamic community with broad diversity in cultures, religions, ethnic groups, races, and socioeconomic levels. MSDWT has been an educational leader in Indiana for the last sixty years.

Our mission is to nurture our students into tomorrow's leaders by cultivating learning environments that ignite innovation, amplify diverse and critical thinking, and inspire growth and achievement.

JOB DETAILS

Job Title	Culinary Arts Teacher
Qualifications Profile (Licensure)	<p>The candidate must have an appropriate Indiana teaching license or be eligible for license based on education and work experience. (Eligibility is defined as holding or being eligible for a Workforce Specialist (WS) license by having over 4000-6000 documented hours in the field in the last five years.)</p> <ul style="list-style-type: none">• CTE: Family & Consumer Sciences 5-12 · Workplace Specialist: Culinary Arts 9-12 <p>Teaching experience is highly desired.</p>
Education	Candidates must document successful attainment of degrees required for licensure in the state of Indiana
Location	J. Everett Light Career Center
Position Start Date	Immediately
Work Schedule	Full-Time
Calendar Length	185 day contract
FLSA Classification	Contract salary, Exempt
Salary/Hourly Rate	BS 0 years experience=\$51,000, MS 0 years experience=\$52,000 with additional compensation for years of experience
Benefits	Benefits are effective 1 st of the month following the first day of employment. Additional benefits information can be found at https://www.msdwt.k12.in.us/benefits

JOB EXPECTATIONS & REQUIREMENTS

Position Purpose / Description

- The Teacher is responsible for teaching groups of students in a classroom setting, based on a curriculum and supported by instructional materials. The Teacher is responsible for developing daily lesson plans to ensure that the Teacher covers the curricular content in a timely manner throughout the semester or school year. The Teacher uses various instructional methods and techniques to meet the unique needs of the individual students and to assess their learning; the Teacher modifies instruction, re-teaches and remediates to ensure the students' success.

Additional Duties

1. Have experience and proficiency in food prep, baking and catering.
2. Understand the restaurants and food/beverage services career pathway.
3. Know how to practice safety, sanitation, and storage procedures in food preparation.
4. Know how to identify and demonstrate the proper use of culinary equipment and tools.
5. Relate the principles of nutrition to menu development.
6. Exhibit efficient operation of the back-of-the-house and front-of-the-house procedures.
7. Support the Culinary Arts Instructor(s).
8. Support the Light Café.
9. Assist with lab preparation, set up and demonstration.
10. Help maintain department equipment and labs.
11. Assist with Career-Technical Student Organization (contests).
12. Monitor, promote and support Career-Technical education.
13. Develop a marketing and public relations plan.
14. Have excellent organizational and communication skills.
15. Assist with inventory management.
16. Assist with record keeping to include inventory logs, reference materials, and purchasing documents.
17. Have knowledge in seeking and securing post-secondary opportunities.
18. Adhere to all Individual Education Plans.
19. Be able to differentiate instruction through tiered-leveled instruction.
20. Administer assessments, as required.

21. Be extremely flexible with school day and daily prep time.
 22. Have knowledge in marketing, business partnerships, project-based learning, mentoring, internships,
and service learning opportunities.
 23. Develop a strong community and parental involvement.
 24. Seek or participate in Professional Development activities.
 25. Assist with covering all classes/programs as assigned.
 26. Complete mini-bus training and be available as assigned.
 27. Other duties as assigned.
- Note: Employment year to year and based on having substantial enrollment.

Qualifications Profile (Licensure)

This position requires a valid and active license issued by the Indiana Department of Education.

Education

Candidates must document successful attainment of degrees required for licensure in the state of Indiana.

PHYSICAL REQUIREMENT	PERCENT OF TIME Seldom = Less than 25% Occasional = 26 to 50% Often = 51 to 75% Very Frequent = 76% and above
Ability to stand for extended periods of time	Often ▾
Ability to carry 25 ▾ pounds	Seldom ▾
Amount to lift 25 ▾ pounds	Seldom ▾
Amount of force to push/pull up to 25 ▾ pounds	Occasional ▾
Ability to work at a desk, conference table or in meetings of various configurations	Very Frequent ▾
Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter	Very Frequent ▾

PHYSICAL REQUIREMENT	PERCENT OF TIME Seldom = Less than 25% Occasional = 26 to 50% Often = 51 to 75% Very Frequent = 76% and above
Ability to hear and understand speech at normal levels	Very Frequent ▾
Ability to communicate so others will be able to clearly understand a normal conversation	Very Frequent ▾
Ability to operate office equipment	Very Frequent ▾
Ability to reach in all directions	Very Frequent ▾
Climbing	Seldom ▾
Overhead work	Occasional ▾

CONTACT INFORMATION

Brian Funk, Director, J. Everett Light Career Center
Phone: 317-259-5265 X44049
Email: bfunk@msdwt.k12.in.us

The Metropolitan School District of Washington Township is an equal opportunity/equal access employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Indiana State laws, regulations, and executive orders in its programs and activities. Washington Township does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status.