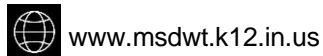


Washington Township Schools

8550 Woodfield Crossing Blvd.
Indianapolis, IN 46240
P: (317) 845.9400
F: (317) 205-3385



The Metropolitan School District of Washington Township (MSDWT) is located in the northern section of Indianapolis. It is a dynamic community with broad diversity in cultures, religions, ethnic groups, races, and socioeconomic levels. MSDWT has been an educational leader in Indiana for the last sixty years.

Our mission is to nurture our students into tomorrow's leaders by cultivating learning environments that ignite innovation, amplify diverse and critical thinking, and inspire growth and achievement.

JOB DETAILS

| | |
|---|---|
| Job Title | Licensed Intervention Assistant - Tutor |
| Qualifications Profile (Licensure) | Indiana Teaching License |
| Education | Candidates must document successful attainment of degrees required for licensure in the state of Indiana |
| Location | Nora Elementary School |
| Position Details | NOTE: This is a temporary classified position available through grant funding. This temporary position is an annual temporary assignment and will end after the 2030 school year. |
| Work Schedule | Full-Time – 8 hours/day |
| Calendar Length | School Year (185 days) |
| FLSA Classification | Non-Exempt - Hourly |
| Salary/Hourly Rate | \$29.87 per hour |
| Benefits | Health, Vision, Dental and Life Insurance available. Paid Illness and Personal Business days. Contributions to PERF, VEBA and 401A retirement plans. |

JOB EXPECTATIONS & REQUIREMENTS

Position Purpose / Description

The primary purpose is to support student achievement growth and proficiency working collaboratively with classroom teachers, and tutoring small groups and/or individual students.

Essential Functions

- Deliver targeted intervention to students in the general education classroom.
- Work with students one on one, small group or large group settings in collaboration with classroom teachers.
- Utilize student data to inform instructional practices, including progress monitoring of skills as needed.
- Enter and track student data.
- Proctor student progress monitoring assessments.
- Collaborate with classroom, ENL and Special Education teachers to best support each student.
- Contribute in a positive manner to support school goals and school culture and climate.
- Participate as needed or assigned in professional development in regards to curriculum and/or instructional practices.
- Communicate with staff and parents to support student growth and achievement.
- Other duties as assigned by building Principal

Qualifications Profile (Licensure)

This position requires a valid and active license issued by the Indiana Department of Education

Education

Candidates must document successful attainment of degrees required for licensure in the state of Indiana

| PHYSICAL REQUIREMENT | PERCENT OF TIME |
|---|--|
| | Seldom = Less than 25% Occasional = 26 to 50% Often = 51 to 75% Very Frequent = 76% and above |
| Ability to stand for extended periods of time | Often ▾ |
| Ability to carry 25 ▾ pounds | Occasional ▾ |
| Amount to lift 25 ▾ pounds | Occasional ▾ |
| Amount of force to push/pull up to 25 ▾ pounds | Seldom ▾ |
| Ability to work at a desk, conference table or in meetings of various configurations | Very Frequent ▾ |
| Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter | Very Frequent ▾ |

| | |
|---|-----------------|
| Ability to hear and understand speech at normal levels | Very Frequent ▾ |
| Ability to communicate so others will be able to clearly understand a normal conversation | Very Frequent ▾ |
| Ability to operate office equipment | Very Frequent ▾ |
| Ability to reach in all directions | Very Frequent ▾ |

| | |
|---------------|----------|
| Climbing | Seldom ▾ |
| Overhead work | Seldom ▾ |

The Metropolitan School District of Washington Township is an equal opportunity/equal access employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Indiana State laws, regulations, and executive orders in its programs and activities. Washington Township does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status.