

## **JOB DESCRIPTION**

<b>POSITION:</b>	<b>Academic Games – Head Coach</b> High School EDR
<b>LOCATION:</b>	Mt. Lebanon High School
<b>REPORTS TO:</b>	High School Principal
<b>COMPENSATION:</b>	According to MLEA-MTLSD Collective Bargaining Agreement Paid 40% in December and 60% in June
<b>SCHEDULE:</b>	May include afternoons, evenings and weekends depending on practice and competition schedule Estimated Hours: 250
<b>GENERAL FUNCTIONS:</b>	Under the direction of the High School Principal and Academic Games Head Sponsor, perform the duties of a Division Head Coach for the district's Academic Games League of America (AGLOA) extracurricular programming
<b>SPECIFIC DUTIES:</b>	<ul style="list-style-type: none"><li>• Coach students and teams of students in the academic games extracurricular program, including weekly practice sessions, and the local and state competitions</li><li>• Assist with recruitment and coordination of student players for the program</li><li>• Complete academic games programming trainings as required</li><li>• Complete appropriate AGLOA paperwork</li><li>• Manage learning resources and games materials</li><li>• Instruct players in the rules and regulations, game play, strategy, scoring, etc. Ensure compliance.</li><li>• Coordinate, prepare for, and supervise practice sessions</li><li>• Model good sportsmanship and fair play</li><li>• Perform tasks as assigned, related to communications, schedules, practices, competitions, etc.</li><li>• Assist with fund-raising as needed and assigned; handle funds according to district policies and protocols</li><li>• Supervise and direct students</li><li>• Perform other duties related to the program as assigned by the High School Principal and Academic Games Head Sponsor</li></ul>
<b>PHYSICAL DEMANDS:</b>	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>While performing the duties of this job, the employee is regularly required to stand, walk, sit, stoop, kneel or crouch, speak, listen, and operate electronic devices. The employee occasionally is required to lift and/or push up to 25 lbs.</p>