



MORRIS-UNION JOINTURE COMMISSION

A public school district for
students with autism.

**2026-2027 SCHOOL YEAR
ANTICIPATED POSITION**

Accounts Payable/Accounts Receivable Specialist

LOCATION

Morris-Union Jointure Commission Business Office

ANTICIPATED START DATE

11/16/2026

SALARY STARTING FROM

\$64,375

This is a non-certified, non-tenurable, 12-month position.

QUALIFICATIONS

- Three years accounts payable/receivable experience, public school preferred.
- Exceptional accuracy with figures, recordkeeping and report completion.
- High attention to detail and ability to maintain accuracy of invoices, research and resolve discrepancies.
- Ability to handle inquiries from administration, staff, vendors and districts regarding status of purchase orders and payments.

**INTERESTED APPLICANTS SHOULD APPLY AT
WWW.MUJC.ORG/JOBS**



Website

www.mujc.org



Email

HR@mujc.org



Phone

908-464-7625

ADA COMPLIANCE / AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER