



WWMS Best Buddies Club Sponsor

Reports to: Principal or designee

Building: Wilbur Wright Middle School

Evaluated by: Principal or designee

Evaluation period: Annual

Qualifications: Projects a positive attitude and establishes rapport with students
Expresses a strong commitment to assuring Wilbur Wright embodies an atmosphere that welcomes diversity caring and relationships, between students with and without disabilities.

Purpose of the Position: To provide a club for students that works to embrace and promote shared relationships with students who have and don't have disabilities.

Responsibilities:

- Coordinates initial call out meeting and election of officers
- Informs members of organization goals
- Oversees collection of Drug Free Pledges and dues
- Appoints committee chairpersons
- Assists club officers as they plan monthly meetings, coordinate club activities, monitor fund-raising activities and the treasurer's report
- Assists in disseminating information to student body, staff and community on club activities and events.
- Publishes all club announcements
- Consults with the Principal regarding club activities
- Supervises all club activities

Qualification Requirements:

Wilbur Wright faculty or staff are preferred.

Length of Addendum Position

The school year

Terms of Employment:

Salary determined by addendum schedule within the teacher Collective Bargaining Agreement.

Addendum salary: \$ 1000

The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the Corporation.